



PTO General and Executive Meeting Minutes
September 19, 2019
9:00 a.m.

Kristin Klecka made a motion to dispense with the reading of the August 2019 PTO minutes since they were previously emailed around, Shannon Christie seconded the motion. Unanimous vote to approve the minutes as written.

Speaker	Subject
General Meeting	
<p style="text-align: center;">Mrs Pavlik (mpavlik@pvschools.net) Principal</p>	<ul style="list-style-type: none"> ● Shannon Christie and Mrs. Pavlik did a podcast to promote Grayhawk <ul style="list-style-type: none"> ○ Launch mid October ○ Great exposure for our school ● Brick Project <ul style="list-style-type: none"> ○ Been working with Carey, Adam, and Holly ○ May be a break even project or it may make a little money for the school ● First Dad's Club happy hour had 31 dads!! <ul style="list-style-type: none"> ○ Need help...need man power for things like Fall Fest, etc. ● Fall Fest off to a great start! ● Walk to school day coming up! ● We are renewing our Core Knowledge distinction <ul style="list-style-type: none"> ○ They come out and sit in classrooms, listen to teachers teach, etc. ○ Shannon asked if it would be beneficial to have a core knowledge night where parents can come and find out about what it is. <ul style="list-style-type: none"> ■ Evenings are difficult so Mrs. Pavlik is considering having a coffee talk. Open to anything!

<p>Tina McFarland vp@grayhawkpto.com Vice President</p>	<ul style="list-style-type: none"> ● Bylaws review <ul style="list-style-type: none"> ○ This is our governing document ○ All of our members of the PTO can vote to accept the bylaws as written with the different changes. ● Changes <ul style="list-style-type: none"> ○ See attached copy. Changes are underlined ○ VOTE: Lori Eby made a motion to approve the bylaws, Christy Guemple seconded the motion. Unanimous vote to approve the Bylaws as written ● Procedures Review (See attached copy)
<p>Executive Meeting</p>	
<p>Mark Eisenhut president@grayhawkpto.com PTO President</p>	<ul style="list-style-type: none"> ● Very excited for the number of members at the meeting! Thank you everyone for being here ● Thank you to... <ul style="list-style-type: none"> ○ Thank you to Kristin Klecka for providing flowers to Mrs. Leshinski from the PTO ○ Laurel Hamilton also did great things from the class ○ Casey...thank you for an amazing Bingo Night <ul style="list-style-type: none"> ■ Lynx Lemonade was great! ■ Thank you for all the volunteers ○ Thank you to Randy for Dad's Club meeting and Dad's and Donuts ○ Jen Izenstark- thank you for the great Bunco Night ○ Mandy- the Book Fair is so amazing so thank you for all of your hard work ○ Kim Woods- thank you for all your hard work on Picture Day ○ Fall Fest is looking great...thank you for all the hard work! ● Discussion about Yes! For PV Schools <ul style="list-style-type: none"> ○ We are not a political organization ○ There are concerns about taking a side from a political standpoint ○ It's important to provide information but the PTO is not designed to take a political stance on the topic. ○ Trying to be very thoughtful and sensitive about the situation

<p>Tina McFarland vp@grayhawkpto.com Vice President</p>	<ul style="list-style-type: none"> ● Bylaws Procedure vote-- Erin motioned, Tricia seconded, unanimous vote to approve ● General Liability Insurance coverage <ul style="list-style-type: none"> ○ New company because the cost was crazy ● Community Sponsorship (Kim delegate) <ul style="list-style-type: none"> ○ 9 sponsors ○ \$9500 ○ Fall Fest sponsorship closed ○ Still pursuing other sponsors for Lynx Laps and Spring Events ● PTO Roles <ul style="list-style-type: none"> ○ Friday Treats- Lori Eby said she would do it! ○ Bulletin boards are amazing! ○ New board position- Susan Baer doing Grayhawk Flight ○ Still have an opening for Spring Event/Auction <ul style="list-style-type: none"> ■ Tentatively scheduled for February ■ Adult only event- questions regarding this. Still open to ideas...not opposed to anything
<p>Tricia Owen treasurer@grayhawkpto.com Treasurer</p>	<ul style="list-style-type: none"> ● Current financial situation: Highlights <ul style="list-style-type: none"> ○ Bingle Night- made about \$400 ○ Spiritwear sales \$7200 in revenue ○ Community Sponsors \$9500 ○ Some money has gone out for Fall Fest ○ Teachers have used some of their money for core knowledge ○ Core Knowledge certification renewal fell on PTO - \$6573 <ul style="list-style-type: none"> ■ Wasn't in the budget but we found the money to cover it. ■ This expense was not expected but an important and necessary expense because Core Knowledge is extremely important to our school ■ Mrs. Romm expressed that Grayhawk was the first school to become a Core Knowledge school in the district and the first school to become a school of distinction. Grayhawk is the model for the rest of the PV Schools. No other school uses it with the fidelity that we do. ○ Core Knowledge budget was cut in half from last year.

	<ul style="list-style-type: none"> ■ The first grade wanted to continue activities they did last year so a Special Budget request was submitted to the PTO for \$128. Due to timing for 1st grade team to finalize the activities, per Special Budget procedures, the Executive Board conducted an email vote. The Executive Board voted to approve the request on 9/9/19. As of October 2019, \$71 of the payment was refunded per a discount afforded by the venue therefore the final request overage is \$57.
<p>Shannon Christie (communications@grayhawkpto.com) VP Communications</p>	<ul style="list-style-type: none"> ● Susan Baer stepped up to write articles for the Grayhawk Flight <ul style="list-style-type: none"> ○ Not sure if we made the deadline for October but we will be doing one every month ○ Membership Toolkit is amazing...217 families have registered <ul style="list-style-type: none"> ■ 293 students in the directory ■ 74 volunteers signed up ■ 164 orders totalling \$17,000 already ■ Please keep pushing people to register! ○ Communication Procedures <ul style="list-style-type: none"> ■ Trying to streamline how to get your information out there for all your events, etc. <ul style="list-style-type: none"> ● Everything will come directly to Shannon from now on. ● See the Communication Procedures handouts
<p>Kelly Romm (kromm@pvlearners.net) Teacher Rep</p>	<ul style="list-style-type: none"> ● New math program...a lot of the teachers are finding that there are a lot of materials for teaching that they do not have <ul style="list-style-type: none"> ○ They have been trying to rearrange their budgets to try to pay for them ○ They were unaware that they had these needs
<p>Madison Beedy (Events@grayhawkpto.com) VP Events</p>	<ul style="list-style-type: none"> ● Thank you to all of the event chairs! ● Please sign up to volunteer for the events ● Bunco- Jen <ul style="list-style-type: none"> ○ PreK and Kinder. ○ Thank you to Pavlik for coming ○ Needed more time so will go 15 minutes longer (6:00-7:45)

- Scholastic donated for prize...Scholastic bucks
- Yearbook- Jen deadline for 15% off...September 30
 - You can order previous years yearbooks
- Shout out to Gretchen for stepping up to do Walk to School Day 5 weeks before the event!
 - October 2, 8-8:45
 - Fire Dept.
 - Police Dept was booked but a few officers are coming
 - “Chalk to Walk”- positive messages written on the sidewalk
- Book Fair- Mandy
 - Dad’s and Donuts has been extremely successful this year!
 - A little over \$8000 so far which is more than we generally do all year
 - All volunteer spots have been filled!
 - Last year we sold 1826 books...328,680 minutes of reading
- Fall Fest-Carissa and Sarah
 - Food trucks on the field (3)
 - Wristbands and tickets going out the Wednesday before
 - Need people in the welcoming booth
 - 17 highschool students volunteering
 - Erin will send out a “last call” email to all the room parents
- Hero’s Day
 - Mrs. Romm shared what another school did- Every classroom had someone come talk to the class and then they can go to lunch
 - Laurel has some really great ideas to make it a more memorable experience for the kids and heroes
- Lynx Laps- Elise
 - Thursday, November 21st
 - New Theme is “Color Your Core”
 - Not a lot of people know about core knowledge so they are adding information about Core Knowledge so there will be information in the letter out to parents, sponsors, etc.
 - Instead of banners the kids will be decorating t-shirts. Art teacher is lending us two weeks of her art time to help the students decorate t-shirts. Every grade will have a decoration- 5th grade will tie dye for example

- No Raffle baskets this year- 4 to 5 grand prize winners
 - A lot of time and energy was spent running around trying to fill the baskets so trying something new this year
 - Different increments
 - Hand in packet- tattoo
 - If they register online they will get a raffle ticket (last year if people registered online they donated \$60 more than those that handed in an envelope)
 - \$25 donation- backpack clip
 - \$100 donation- lunch with Pavlik (using Chick Fil A credits)
 - \$125 donation- grand prizes
 - \$250 diamondback regular season tickets
 - More teacher incentives- Customized converse, Harkins Tickets, White Chocolate grill gift card
 - Corporate Sponsors on the back of the shirts (only 3 this year)
 - Jen said Jersey Mikes will donate food if you put their logo on something
 - As Elise about the sponsors
 - Glow party kick-off possibility?
- Holiday Shop- Sarah
 - December 16-20
 - Same hours as Book Fair

Casey Latto

(ptocasey@gmail.com)

Bingo Night & Dining Out

Bingo Night:

- Setup was rough but everyone seemed to have a great time.
- Numbers for what was purchased, sold, and leftover are all in a spreadsheet in OneDrive.
- Lynx Lemonades were a hit. We had 22 cups left at the end of the night (out of 100). Possible that candy sales were low because of these.
- Only 24 fall festival raffle tickets were sold, (17 were Casey's family). Maybe next year we should consider doing \$1 raffle tickets and pulling two winners for one wristband each?
- Guessing game was fun but too hard for the kids. We had 40 guesses total (10 were Casey's family).
- A printed schedule with announcements for the teachers to make at specific times was super helpful in making sure the night ran smoothly.
- Templates/info/printouts/numbers are all uploaded into OneDrive for future reference.
- I purchased 24 serving/lunch/food trays for this event (\$60) and they are currently being stored/used in the art room so if anyone needs them, ask Ms. Mitchell. They are green.
- Big thanks to Mr. Matheson for playing deejay, the kids loved the music and he was really on top of it.
- All of the volunteers were great so THANK YOU to everyone who helped. Important that volunteers understand that absolutely NO kids should be handling cash or the iPads.

Dining Out:

- Any suggestions are welcome.
- So far we have: 9/25 Lou Malnati's, 10/2 Chick-fil-A, 10/22 Sky Zone
- There seems to be a lot of confusion surrounding Chick-fil-A credits. Casey talked to Lynnea over there and she said we do have \$1,206.20 in credit with them
- With Sky Zone, if we bring 100 jumpers they will donate 40% of ticket sales. Under 100, they will donate 20% so bring jumpers!
- Organizing the booking process, POCs, average revenue, etc into a spreadsheet [here](#) to make things easier in the future. Available in OneDrive.

<p>Erin Jackson roomparent@grayhawkpto.com VP Room Parent Coordinator</p>	<ul style="list-style-type: none"> ● All positions have been filled ● “Wild West” is the theme for Teacher Appreciation Week ● The Room Parents are a tool so please use them. If there is something that needs to be sent out to the parents please let Erin know so she can add it to her email that goes out monthly ● Anyone in 5th grade interested in being the grade level coordinator for Art Masterpiece? Let Erin know!
<p>Mandy Chapin rptreasurer@grayhawkpto.com Room Parent Treasurer</p>	<ul style="list-style-type: none"> - 225 students have donated - \$17,860 total been donated so far!
<p>Jen Izenstark upc@grayhawkpto.com VP UPC Rep and Yearbook</p>	<ul style="list-style-type: none"> ● August meeting: Dr. Welsh (new superintendent) spoke <ul style="list-style-type: none"> ○ School Safety <ul style="list-style-type: none"> ■ Teachers do a lot of training. ■ Principals being asked to let parents know every time there is a safety drill conducted at school. (lockdown, etc.) ● October 16th- UPC will have a safety meeting ● September meeting was all about Yes! For PV Schools <ul style="list-style-type: none"> ○ See attached flyer for information on the Bond and District Additional Assistance Override ○ Jen made a motion for an exception in order to post information on our website and social media with regard to this bond and the PTO endorsing it. Mandy seconded the motion. Vote: Not Approved ○ A lot of discussion within PTO about whether it is appropriate to endorse the bond or just post information about this bond and override on our social media platforms and website due to the political issues. ○ Jen made a second motion to provide a link with information regarding the bond election. Maddie seconded the motion. Vote: Approved

Attendees: Lindsay Wing, Dorothy Jokerst, Gretchen Hanna, Casey Latto, Madison Beedy, Jen Izenstark, Ciara Bozarth, Tami Mitchell, Michelle Pavlik, Erin Jackson, Christy Guemple, Shannon Christie, Elise Sparks, Mandy Chapin, Tina McFarland, Mark Eisenhut, Tricia Owen, Kristin Klecka, Carissa Stewart, Lindsay Syndergaard, Maki Ish, Randy Schoenfeld, Sara Emer, Lori Eby

Upcoming Events:

September 30 First Yearbook Deadline
October 2 Walk to School Day
October 2 Dine for Donations-Chic Fil A

October 4	Fall Festival
October 9-11	No School
October 14	PTO Meeting
October 15	Catalina Parent Meeting
October 16	UPC Meeting
October 21	Bunco Night: First-Third
October 22	Early Release
October 22	Lynx and Bounding Assembly
October 22	Dine for Donations-Sky Zone
October 23	Picture Retakes
October 28-	
November 1	Conference Week
October 30	Early Release
October 31	Early Release
October 31	Book Character Day