



PTO General Meeting Minutes
September 13, 2017
9:00-10:30 a.m.

Speaker	Subject
<p>Mrs. Pavlik (mpavlik@pvschools.net) Principal</p>	<ul style="list-style-type: none">• Wants one field trip per grade level. Teachers would like parent help coordinating field trips. Working to develop a volunteer contract to have parents sign. Suggestion and decision to have each teacher talk with the room parent for coordination of field trips. Teachers will work on any permission forms or official field trip documents needed to give to parents.• Leadership team is trying to get more teachers to events. Teachers would like to participate in PTO events. When event volunteer signups go out, teachers will be sent opportunities a couple days in advance of parents, so they can pick earlier volunteer time slots if they want. Suggestion to give teachers and their families free admission to show up at events, but this was nixed because we wouldn't know where to draw the line of who gets free tickets.• Front desk staff member Kim Adams will be leaving. Her last day is Tuesday, Sept 19. She will be taking a position at district office.
<p>Debbie Peterson (debbiepto@cox.net) PTO President</p>	<ul style="list-style-type: none">• Requested motion to vote in Rita Tranisi as Secretary. 1st motion: Jenn Wood, 2nd motion: Shannon Christie. Unanimous vote Yay.• Grayhawk Events Binder: will be kept in the PTO front office, and will have pictures of set up and event details, such as foods, vendors, flyers, how to. Each chair is responsible for updating with the details of their event. This book is to stay in the PTO office. Photo historian will send photos of each event to Susan Matura, who will create a digital copy of each event. Event details need to be emailed to Susan (susanmaturpto@gmail.com) in both MS Word and PDF files.• STEM line on budget: Requested to add a line

	<p>item for the new STEM teacher. She is purchasing supplies currently out of pocket. PTO hired her and pays her salary, as there is no support for STEM teacher from district, so PTO will be responsible for her supplies. STEM teacher budget will go under Business Operations: STEM supplies. 1st Motion to approve additional \$500 for STEM teacher supplies: Shannon Christie. 2nd motion: Andrea Walther. Mrs. Pavlik said she has also been working with her to make sure her room is stocked, and told her to check with her before going to PTO.</p> <ul style="list-style-type: none"> ● LFI line adjustment. Last month PTO approved \$250 for each LFI classroom. Proposal for additional support. Debbie will sit with Principal and teachers to see what they need. So far only have line item for classroom set up, but budget needs a Core Knowledge line item as well. Will discuss again. ● Surplus of funds in PTO bank. Next year is Grayhawk's 20 year celebration. Want to form a committee to explore options of how to use funds in a meaningful way. Let Debbie know if you want to be on the committee. Some suggestions: technology, library rejuvenation (including paint, mural, new books). Suggestion to have parents donate books to library. Mrs. Pavlik said we could, but would need to go through and make sure all books were suitable. Another idea was to have a used book sale of donated books and use those funds to buy new books for library. Library/Reading committee is needed.
<p>Jen Gorecki j.gorecki@cox.net PTO Treasurer</p>	<ul style="list-style-type: none"> ● Handed out updated budget/income/expenses. Highlights below.
<p>Shannon Christie shannon.christie@cox.net Bingo Night Chair</p>	<ul style="list-style-type: none"> ● Good turn out, used all the tables ● Need more parent volunteers next year, will send requests through teachers earlier next year
<p>Kelly Dobson & Jenn Wood khdobson@hotmail.com jennifer@jennwood.com Fall Festival Chairs</p>	<ul style="list-style-type: none"> ● Will send out a signup genius To Do list for volunteers needed before event. All PTO members are automatically on this list. ● Village Inn is donating 10 pies for pie eating contest. Looking for ways to make this a side fundraiser. Have dads participate?

	<ul style="list-style-type: none"> ● Pony Rides will be part of this years event. Calculated 240 kids can ride. Charging \$3/ride if purchased before event, and if tickets are available, they will be \$5 at the door. ● Need to lock in raffle prizes. Last year bought 2 scooters for total \$170
<p>Christy Guemple (christy.guemple@gmail.com) Back to School Day Chair</p>	<ul style="list-style-type: none"> ● Will be in different location this year: back parking lot ● Need volunteers at 7:30 day of event ● Kids will wear Red Anti-bully t-shirts ● PTO members should wear PTO t-shirts ● Event starts at 8 a.m. Police arrive at 7:45 a.m. ● Nothing Bundt cakes and Chick Fil A samples ● Chick Fil A raffle winner announced following Chick Fil A fundraiser
<p>Susan Matura (susanmaturapto@gmail.com) Communications Chair</p>	<ul style="list-style-type: none"> ● Make sure you are following PTO on Twitter, Facebook, and Instagram ● Enews: Deadline for weekly submission is Thursdays ● Send marquee announcements to Jenn Wood by Thursdays ● Morning school announcements: fill out form and give to Ms. Yvette ● Currently have a Google ad for people within a 15 mile radius looking for schools. So far 155 people have seen it and 11 people have clicked on it
<p>Cari Green (mushone@aol.com) Fine Arts Night</p>	<ul style="list-style-type: none"> ● Looking at ways to reach more people with online auction. Cost to hire company to do this is \$2000, plus they charge 3.5% credit card processing fee. Company starts the auction 2 weeks before event. Company claims on average 30% more money is raised from prior years with their service. Expenses last year for Fine Arts night were only \$2000 total, so this would double our expenses. Only made \$12000 last year on auction, so this would be a huge expense. Will reconsider later.
<p>Lindsay Wing (lindsaywing1@hotmail.com) Room Parent Teacher Liaison</p>	<ul style="list-style-type: none"> ● If you haven't heard yet from your room parent, let her know ● It has been requested to get a sandbox on the Kindergarten playground. An objection was raised it could bring in worms, be used as a litter box for random animals, and is messy.

Attendees: Mrs. Pavlik, Ms. Acosta, Debbie Peterson, Jenn Wood, Kelly Dobson, Tanya Truong, Shannon Christie, Susan Matura, Cari Green, Andrea Walther, Jennifer Gorecki, Jennifer Wood, Emily Levin, Christy Guemple, Lindsay Wing, Rita Tranisi

Upcoming events:

September:

- Friday Treats (Kona Ice) Sept 15
- Fall Break - Sept 20-22
- Sept 27 - Box Tops Due
- Sept 27 - UPC meeting

October:

- Book Fair Week - October 2-6
- Early Release - October 3
- Barro's Gives back to Grayhawk - October 3
- Walk to School Day - October 4
- PTO Meeting - October 11
- Fall Festival - October 13
- UPC meeting - October 18
- Food Truck Day (Doughlicious) - October 18
- Parent Teacher Conferences - week of October 24
- Early Release - October 25 & 26
- No School - October 27