



PTO Executive Board Meeting Minutes
February 14, 2018
9:00 a.m.

Jenn Wood made a move to dispense with reading of minutes since they were previously emailed. Susan Matura motioned to approve the minutes as written. Shannon Christie seconded the motion.

Speaker	Subject
<p>Mrs Pavlik (mpavlik@pvschools.net) Principal</p>	<ul style="list-style-type: none">• There will be staffing changes next year, as it is anticipated Grayhawk will need two fewer teachers. Third grade will have 2 classes next year vs 3 this year, and sixth grade will go down to 2 classes next year from 3 this year. Additionally, LFI will go down to 2 teachers, but fifth grade will go up from 2 classes to 3 next year. Mrs. Pavlik explained this is due to an aging demographic in the area and classes will increase in size.• Citizenship awards for 4-6 grades went well, received much positive feedback. Would like to find a way to incorporate K-3 next year as well.• Lunch recess - issues on the playground - there are poor sports and aggression. Will be getting more people to help out on the playground• Thank you for lunch for staff last week and today.• Would like to organize grandparent volunteers to come into the school to read with kids on a weekly basis. Certain kids would be assigned a grandparent to help them, in a similar way as the organization Volunteer in Paradise.
<p>Debbie Peterson (debbiepto@cox.net) PTO President</p>	<ul style="list-style-type: none">• The PTO is in need of a computer for the PTO office with Quickbooks online. Susan Matura pointed out that guest wi-fi is disappearing next year on the network so it needs to be a district owned computer, and you can't get on social media at the school. Alternatively the PTO could get a personal hotspot. Will talk further with Jeff Billings to find more information before a PTO computer is purchased• Would like to restructure the PTO board positions

	<p>and jobs for next year. She would like to add a volunteer coordinator position and a school marketer position. Wants to have an update from each chair every meeting. Would like to have two PTO treasurers next year, as this is a huge job and it would be nice to split up duties. Also better for checks and balances.</p> <ul style="list-style-type: none"> ● Lisa Iacono had a busy week counting the PTO bin. Requests that as chairs know things are coming in, give her a heads up so she can get extra help. ● Think Tank Committee update - previously suggested we turn part of the library and surrounding unused rooms into a small indoor gymnasium for students to use when they are unable to go outside. Thinks this is a good idea another time but feels we need to focus on here and now. Wants to move forward with library and be useful now with what we are doing. Need to finalize ideas and will send a note out. ● Need 20 year anniversary committee. Jenn Wood will head this up in conjunction with the fall festival. Thinking we will have brick dedications, party celebration, carnival with games and magician. ● Budget is a work in progress. Want to change the format and get higher level for the website to show what PTO has done. ● Susan Matura wants to add funds to the classroom enhancements for full time teachers from \$400 to \$500 per teacher, effective immediately. Part time teachers will stay at \$250 each. Motion to increase by Jenn Wood, Shannon Christie seconded the motion. Passed. Need to make sure teachers are aware of this increase.
<p>Andrea Walther akwalther41@gmail.com Fine Arts Night</p>	<ul style="list-style-type: none"> ● Will be changing locations this year for food, art, and auction baskets. Art will be displayed only in the library, Live performances will be in the Multi-Purpose Room, food trucks will be provided and seating will be outside by the portables near the teachers lounge. In exchange for letting the food trucks cater the event, they will donate gift certificates for party of 25 people to auction. ● Can sign up for volunteering, as they are still in need of help for several jobs, among them decorators, food coordinator, setup, take down, auction basket preparation, helping to check out,

	<p>selling raffle tickets and closing out the raffle</p> <ul style="list-style-type: none"> ● Cari Green has set up nationwide donation requests ● Will not do the auction online as briefly discussed previously ● Would like to have a protegee future chairperson walk through the event with her so that this new person can learn the ropes for next year ● Absolutely no kids are allowed to bid this year on any auction items ● Still in need of a live auctioneer ● Marketing for the event will consist of flyers, banner in the back pickup lane, emails, facebook ● Logo contest will be reopened for one more week as there weren't many submissions, believed to be because the yearbook cover art contest was going on simultaneously
<p>Lindsay Wing (lindsaywing1@hotmail.com) Teacher Experiences/Auction Baskets</p>	<ul style="list-style-type: none"> ● Want to have all teacher experiences done before Spring Break ● Things to think about for next year: this year didn't include LFI as cost was a factor and didn't know what they would be interested in. <ul style="list-style-type: none"> ○ Consider adding Ms. Jeanine next year? ● Don't want room parents to be stressing over the donation baskets or for it to be a hardship to anyone. ● Looking to get teacher appreciation week feedback regarding what to include. Will be a tropical theme this year. ● PTO bin- many things are due at the same time. Perhaps next year we can try to schedule things differently so it's not all due at once.
<p>Shannon Christie (shannon.christie@cox.net) Movie night chair</p>	<ul style="list-style-type: none"> ● Movie night had a shallow turnout this year - 50 kids as opposed to 150 last year. She believes this was due to the movie selected. Perhaps next year we can schedule a newer movie the week it comes out on DVD. ● Three technical difficulties during the movie. Mrs. Pavlik's school funds will be paying for new wiring for the PA system, hopefully will be completed within the next month or two ● Offered free popcorn this year, which was a hit ● Need to make it more clear to parents it is up to them to monitor their own kids. Had several kids going outside of the school and running around in

	<p>the hallways. This is unacceptable and NOT a drop off event. Kids need to stay in the multi-purpose room</p> <ul style="list-style-type: none"> ● Two movie nights next year? One for younger kids and another for the older? ● Don't know how much the event brought in, but they were within the budget on spending
Additional discussion	<ul style="list-style-type: none"> ● Harkins Summer movie money is due this Friday but extending the deadline to Tuesday before school's opening bell.

Attendees: Tanya Truong, Jenn Wood, Susan Matura, Lauren Acosta, Shannon Christie, Lindsay Wing, Debbie Peterson, Andrea Walther, Carissa Stewart, Michelle Pavlik, Megan Bailey, Katrina Bradley, Rita Tranisi

Upcoming events:

- No School - February 19
- Box Tops Due - February 21
- Daddy Daughter Dance - February 24
- Early Release - February 27
- 1st Grade Friendly Friday - March 2
- PTO meeting - March 7
- Spring Break - March 12-16
- UPC Meeting - March 21
- Fine Arts Night - March 28
- No School - March 30