

# PTO INFORMATIONAL MEETING MINUTES

August 19, 2014

## ○ **Welcome--Linda Keegan**

- No huge projects this year as last year 's project the playground was expensive, but are potentially planning some different events than in prior years like trivia night, ice den night and Polar Express
- PTO is still in need of chairs for the following: Friday Afternoon treats, Spring Fling (Susan Matura did this in the past and will help as needed), teacher experiences (teacher raffles – need to start early this year)

## **Vice President - Brooke Morrison**

- Bylaws hadn't been updated in a decade so she updated them to comply with federal and state standards.
- Think Tank is a committee that meets once a month to brainstorm new ideas for Grayhawk. All are invited.

## ○ **Community Representative—Susan Matura**

- In charge of Heroes Day in November , where Armed Forces, veterans, Red Cross, police and fire fighters are invited to show the students real life heroes. Needs parents to help on Heroes Day to help sign in the heroes and welcome them to Grayhawk
- Also in charge of Walk to School Day October 9. Needs help with the raffle that day.

## ○ **Room Parent Teacher Liaison—Debbie Peterson**

- In charge of communicating with teachers, focus on working together and help maintain positivity. Additionally in charge of teacher appreciation week. If you are a room parent, you will be working with Debbie Peterson

## ○ **Dad's Club—Andy Lutz and Michael Greenland**

- Role of the Dads Club is to make it easier for dads to get involved in the school. Dads club assists with Fall Festival, Lynx Laps, Spring Fling, recess support. New this year – in September will help make planters for the garden club that will be run by Mrs. Brown and Mrs. Speer. Dads and Donuts will take place during Book Fair week
- 3<sup>rd</sup> year trying to get the word out to encourage dads to get involve

## ○ **Robotics Club – Christianne Jacob**

- Mrs. Kraus and Mr. Mogalian help run the Robotics club. Last year the team of about 20 students started with four Mindstorms Lego kits. This year there will be two sessions one for beginners and another for a more advanced group. Club will meet after school from 3:15-4:15 once a week on Thursdays but will send out a flyer with more information. This club is for grades 4 through 6. Looking for parent helpers to assist for an hour or so at each session. If parent helpers have experience building with Legos or Robotics experience, this will be beneficial but is not necessary.
- Last year's robot will be in the front lobby display case. Club is an excellent opportunity for students to see how this science relates to real life projects

- **PTO Bin –Bernadette Baker**
  - In charge of going through the PTO Bin and organize where everything goes. Every Tuesday and Thursday from 2-3:15 she is looking for volunteers to help organize the PTO bin. Two people are required to count the money from the bin each time.
- **Spirit wear – Marianna Shone**
  - Marianna has designed and negotiated contracts for this year's Spiritwear. The clothing is superior quality with affordable price points. All sales are final, and spiritwear is on display in the front office on Thursday and Friday this week, as well as during parent orientation nights this week. Must place order in advance.
  - Needs help separating and distributing the clothing to classrooms when the order comes in mid-September
- **Box Tops – Cinde O'hara**
  - Cinde is responsible for collecting the box tops from the classrooms and sending them in to make money for Grayhawk. There are four collections this year. The top class wins a prize, as well as each grade level winner. She is looking for parents to help count the box tops after each of the four collections
- **Savings Programs – Joyce Lowd**
  - The school benefits when customers sign up their card at Frys. This must be done every year in order for the school to benefit. Additionally, customers can sign up and connect their cards with Target's Red Card and when they purchase on Amazon when they designate Grayhawk Elementary as the recipient at smile.amazon.com
- **Lynx Laps and Fundraiser sponsorship – Lisa Iacono**
  - Lynx Laps is November 20. This is Grayhawk's biggest fundraiser. Will need parent volunteers to help the week of November 20 to sort tickets for the raffle baskets. Additionally will need 30-40 volunteers Nov 20 to assist with the run.
- **Hospitality – Cherie Hoover**
  - There will be a food truck once a month on the second Wednesday of the month for four months starting Sept 10. A portion of the proceeds will go to Grayhawk PTO.
  - Helps serve the teachers food during conference week and socialize with teachers
- **Other committees – presented by Linda Keegan**
  - **Art Masterpiece – Lanie Dryden** - This committee picks an artist to teach students and then have students do the art in the same style. Looking for people to distribute supplies. Also looking for helpers for the new fine arts night in the Spring.
  - **Auction – Theresa Coleman** - meetings are held offsite in the evening and set up for the silent auction
  - **Book Fair – Amy Avelar** - Needs helpers the week of September 15 to help during the day. Will use Sign Up Genius
  - **Copy Cats – Nicole Sehna** -Looking for helpers in the copy room an hour or two a week
  - **Fall Festival** – need helpers to during the day for set up or evening at booths.
  - **Yearbook** – Michele Campbell – needs photographers and those who can help layout pages.
  - **Family events** – Beth Gleason – in charge of setting up special restaurant nights where the school receives a portion of the money, such as Chick-Fil-A night. Requests participation by all families throughout the year
- **Additional information**

- Need to hire duty aides – Grayhawk is down to three. To assist with lunch recess, parents are asked to sign up for different times throughout the month designated for your child's grade. It was suggested to use signup genius for registering.
- Boys and Girls Club representative Liz said they are looking to get involved with the school and offered to help find potential duty aide hires from there. Will contact Kim at the front desk