


Date	September 17, 2018	
Time	9am-10:30am	
Location	Grayhawk Elementary Room 402	
Topics	Updates from Chairs and Executive Board	

To Prepare for this meeting, please:

- Be prepared to share updates on PTO items you are working on. All Committee Chairs with upcoming events, Executive Chairs, and Executive Board are expected to update.
- Please keep to the time you stated you would take.

Purpose of the Grayhawk PTO

The purpose of the PTO is to

- Support and enhance the educational experience at Grayhawk Elementary
- To cultivate a closer connection between school and home through parent involvement
- To improve the overall environment of Grayhawk Elementary through volunteer and monetary support

Meeting Agenda		
Time	Speaker	Topic
15 minutes	Mrs. Pavlik, Principal	Principal's Report
30 minutes	Debbie Peterson, President	President's Report
5 minutes	Jen Gorecki, Treasurer	Budget update
5 minutes	Jenn Wood, Vice President	Fall Festival Update
1 minute	Rita Tranisi, Secretary	Calendar update

1 minute	Mandy Chapin, Book Fair Chair	Book Fair update
1 minute	Lindsay Wing, VP Room Parent Coordinator	Room parent update
10 minutes	Christy Guemple, Committee Chair Heroes Day/Walk to School Day	Walk to School Day Update, Heroes Day Update
3 minutes	Susan Matura, VP Communications	Communications Update
1 minute	Carissa Stewart, VP Volunteer Coordinator	Volunteer Update
1 minute	Jen Izenstark, UPC Rep	UPC Update

Upcoming Events:

September 18: Picture Day

September 19-21: No School

September 26: Box Tops Due

7:30am: PTO meeting

9am: UPC Meeting

September 30: Order Yearbook by this date to get 15% off

October 1-5: Book Fair Week

October 2: Early Release

October 11: Walk to School Day

October 12: Friday Treats

October 15: PTO Meeting