


Date	August 20, 2018	
Time	9am-10:30am	
Location	Grayhawk Elementary Room 402	
Note Taker	Shannon Christie	
Topics	Updates from Chairs and Executive Board, Overview of the 2018-19 school year, Fill out paperwork	
To Prepare for this meeting, please:		
<ul style="list-style-type: none"> • Be prepared to share updates on PTO items you are working on. All Committee Chairs with upcoming events, Executive Chairs, and Executive Board are expected to update. • Please keep to the time you stated you would take. 		
Purpose of the Grayhawk PTO		
<p>The purpose of the PTO is to</p> <ul style="list-style-type: none"> • Support and enhance the educational experience at Grayhawk Elementary • To cultivate a closer connection between school and home through parent involvement • To improve the overall environment of Grayhawk Elementary through volunteer and monetary support 		

Meeting Agenda		
Time	Speaker	Topic
15 minutes	Mrs. Pavlik, Principal	Principal's Report
30 minutes	Debbie Peterson, President	<ul style="list-style-type: none"> • Welcome • Building/Summer updates • Executive Meeting • Folders/paperwork • Forms to turn in • Year-long expectations • VOTE--Jenn Wood/Sunshine

5 minutes	Jen Gorecki, Treasurer	Budget
5 minutes	Jenn Wood, Vice President	Fall Fest update
2 minutes	Rita Tranisi, Secretary	Heartstrings, Calendar update
1 minute	Tricia Owen, Room Parent Treasurer	Room Parent update
2 minutes	Susan Matura, VP Communications	Communications update
2 minutes	Mark Eisenhut, VP Dad's Club	Dad's club update
2 minutes	Shannon Christie, VP Events	Events update
5 minutes	Carissa Stewart, VP Volunteer Coordinator	Volunteer update
2 minutes	Carla Lausten, VP Hospitality	Hospitality update
5 minutes	Lindsay Wing, VP Room Parent Coordinator	Room Parent update
1 minute	Jen Izenstark, UPC Rep	UPC Update