

Post-Event Evaluation Form



This is an interactive form, place cursor in shaded area and begin typing. Click box to add checkmark.

NAME OF EVENT:

DATE:

TIME:

LOCATION:

PURPOSE:

The purpose of post-event evaluation is to determine if the event met participant's expectations and to improve future events.

QUESTIONS:

Did we meet our goal/objectives with this event?

Did we have enough volunteers for this event?

What could we have done differently to make the event better?

Did we have enough advertising/PR for the event? How could we have made this better?

Did we face any group conflict with this program? What was it? How was it resolved? What could we have done differently?

Would we have this event again, if so, what changes should we make? Would we use these vendors again?

General Comments