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# Grayhawk PTO

5/9/17

## Attendees

Susan Matura, Kristin Klecka, Michelle Pavlik, Katrina Bradley, Lindsay Wing, Holly Martz, Kathy Bays-Cook, Debbie Peterson, Andy Lutz, Andrea Walther, Shannon Christie, Jenn Wood, Mimi Sadeghi, Mandy Chapin, Jen Izenstark.

## Approval of Minutes

The minutes from 4/11/17 were approved.

## Principal's Report- Michelle Pavlik

- **Teacher Appreciation Week**
    - Everything went great! The teacher were very appreciative!
  - **School Organization**
    - Strings and band are moving to their original room across from the art room
    - LFI program is coming
    - The teachers could use some help moving- Friday after the last day of school
      - Possible high schooler/middle schoolers needing volunteer hours?
    - Looking to paint rooms but there's only one painter for the district
    - The front office/lobby is being painted
  - **5th Grade Leadership Camp**
    - Next year the 5th graders will be going to Prescott for a leadership camp
    - Looking to do it next May
    - Will help with teambuilding and leadership
    - Dana from All things EQ will be conducting some of it.
    - This will be a good way to kick off Ambassadors program
    - Camp will be \$112/kid (tax credit can be used)
    - Camp will run from 10:30 Wednesday-after breakfast on Friday
  - **6th Grade Departmentalizing**
    - Looking to get them ready for middle school
    - Math and reading will be done by their homeroom teacher
    - Matheson-Science; Writing- Romm; Social Studies-Livesay
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- **PLC Summit**
  - Wanted to do the PLC summit this year but it was sold out.
  - The organizer passed away so we are waiting to see what happens
  - The money is already put aside for it

## **President's Report- Susan Matura**

- **Core Knowledge Administrative Training**
  - It takes place in July and we are hoping Mrs. Pavlik can go
  - It's about \$2000 but may be a little less
  - We have money set aside for professional development that hasn't been used. This money was put aside to pay for teachers substitutes
  - Proposing that we use this money to send Mrs. Pavlik to the training
  - **Vote: Approved**
- **3rd, 4th, & 5th Core Knowledge Curriculum Updating**
  - Core Knowledge curriculum being updated...all new books and materials for american history and world history
  - They are having a sale so if we order before June 1st we get a 30% discount
  - We need to get 3 sets of each in case numbers change
  - With discount the total comes to \$10,750, including \$600 for shipping
  - District does not pay for this. Core Knowledge is a curriculum supported by the PTO
  - We will not have to order this year after year
  - Most can be covered by grade level core knowledge budget. There is approximately \$6500 in 3rd, 4th, and 5th grade budget.
  - The remaining \$4000 could come out of Academic Resources. That way we don't have to take from other grades' Core Knowledge budgets.
  - **Vote: Approved**
- **UPC Meeting**
  - This Wednesday, 5/17
  - Dr. Lee will be speaking the whole time
  - "State of the District" report
- **Volunteer Appreciation Breakfast- 5/17 at 8:10 am**
- **STEM Position**
  - 3 days/week (Tuesday, Wednesday, and Thursday) from 9:00am-12:00pm
  - First semester 4th, 5th, and 6th graders
  - Second semester 1st, 2nd, and 3rd graders
  - There would be 1 hour of prep time per day
  - \$10,000 comes to appx \$44/hour
  - Starting September, ending 1st week of May

- Supplies will come from Mrs. Pavlik's capital money
- Idea brought up to have money put aside for supplies
- The teacher will be in charge of developing a curriculum
- Send Susan an email with things you would like the STEM teacher to cover.
- Mrs. Pavlik already bought a lot of STEM stuff
- Mrs. Courtard is leaving some curriculum that was left for her
- The teacher doesn't need to be an existing STEM teacher. We just need someone that is passionate and excited about STEM.
- We will put something on the PTO website, enews, craigslist, at ASU, etc. to advertise.

## Vice President- Jenn Wood

- **Recruiting**
  - Sending out ballots on Friday and then the following Friday will be the deadline

## Treasurer's Report- Andrea Walther

- **Current Budget**
  - Book fair doesn't have finite numbers
  - Everything else is up to date
- **Proposed Budget**
  - Income
    - Escrip- putting it to \$0 because we only got \$4 this year
    - Teacher Experiences- teachers have been paying for it without handing in receipts. We are putting the costs to \$400 from \$100 and then going to encourage teachers to submit receipts
    - Birthday Club- zeroing out expenses because Mrs. Pavlik is announcing everybody. Instead suggesting parents buy a spot on marquee- tabling discussion about price point.
    - Friday Treats- Discussion to drop Friday treats. Planning to make that \$0.
    - Grayhawk Community Association- hasn't given us anything for a long time so taking that out.
    - Bingo Night and Movie Night - expense lowered to \$600
    - Spirit Night Events- didn't take off this year. Proposed dropping from \$1000 to \$100. Hopefully we can get that back up.
    - Notecard- Lisa asked to bring it down

- Tax Deductible Donation- this year we only got \$200 so brought that down from \$3000 to \$500
  - Expenses
    - Front office requested that we decrease amount of petty cash for them
    - All classes change
    - Artist of the month- if a program is created we will bring that back. For now it goes to \$0
    - STEM is gone so that goes away
    - Resource goes down because she's staying the same
    - Field Trips- looking at keeping all grade levels equitable regardless of classes. It should be based on number of students
    - Accelerated Reader- only for awards so dropping from \$1000 to \$600
    - Library- money for building improvement but not using it so bringing it to \$0. Will revisit later.
    - Author Visit- Looking to bring more in so wanting to up the budget from \$250-\$1000.
    - Study Island- we deleted the line item because we don't have to pay for this
    - Emergency Response Kit- we now know that we don't have to provide water bottles because there is running water in the rooms.
    - Lunch program- we don't need this because the district never turns them away. (\$250 deleted)
    - Mascot Costume- It's machine washable so we can eliminate dry cleaning cost
    - STEM Teacher salary
  - **Motion to approve proposed budget- Approved**

## Committees

- **Yearbook- Jen Izenstark**
  - We are switching companies and the yearbooks
    - Will be less money than the past
    - No commitment on how many books have to be ordered
    - Every parent gets a free layout to put any picture they want to go in their child's book.
    - The company gives 15% off in the months of August and September to give incentive to buy early.
- **Poetry Week- Katrina**
  - Book Fair certificate was great!

- Next year:
  - Need a few more parents to help asking kids their poems and hand out bookmarks
  - Maybe Larry asks for poems
- **Sponsorship Program- Mimi**
  - Limiting to 12 big sponsors that that we don't crowd the marquee
  - Looking to offer more to sponsors
  - Pricing looking to change
- **Spiritwear**
  - Sample sale- previous year's merchandise
  - \$5- t-shirts, shorts, sweatpants
  - \$10- sweatshirts

## Upcoming Dates

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## Votes

- \$2000 to send Mrs. Pavlik to Core Knowledge Training- Approved
- \$10,750 for new Core Knowledge books- Approved
- New Proposed Budget- Approved

## Next Meeting

August 2017