



**PTO General and Executive Meeting Minutes**  
**May 14, 2020**  
**9:00 a.m.**

Kristin Klecka made a motion to dispense with the reading of the April 2020 PTO minutes since they were previously emailed around, Jen Izenstark seconded the motion. Unanimous vote to dispense the reading of the minutes. Tina McFarland made a motion to approve the April 2020 PTO minutes as written, Shannon seconded the motion. Unanimous vote to approve the minutes.

Speaker	Subject
<p><b>Mrs Pavlik</b>            (mpavlik@pvschools.net)  <b>Principal</b></p>	<ul style="list-style-type: none"> <li>● The student’s items have been passed out over the last couple days. There is still a lot left.               <ul style="list-style-type: none"> <li>○ ABM cleaned 1st and 6th grade rooms before Mrs. Pavlik realized it. They emptied desks so some items still need to be claimed.</li> </ul> </li> <li>● Next Thursday at 9:00 the staff is putting together a parade for the 6th graders. The staff will be spaced out throughout the bus lane and the 6th graders will drive around the school. Only for 6th graders</li> <li>● There is a lot of hiring going on.               <ul style="list-style-type: none"> <li>○ Part-time Vice Principal</li> <li>○ SEL- Social, Emotional Learner</li> <li>○ Part-time Instructional Coach</li> <li>○ Accounting Clerk-4 hrs</li> <li>○ Music Teacher- Ashlyn McBrien is going to be an assistant principal at another school.</li> <li>○ LFI Teacher</li> <li>○ Resource Teacher</li> <li>○ Nurse</li> </ul> </li> <li>● Due to all the hiring, the PTO room/office has changed. We will now be in Mrs. Monaco’s old room so the PTO room and office will be in the same space (there is a small room in the back on the classroom)</li> <li>● It’s hard to plan too much for next year given the uncertainty of what will happen.</li> </ul>

	<ul style="list-style-type: none"> <li>● Distance learning is going well. Students are allowed to keep their computers over the summer.</li> <li>● No definite answers on summer school. Definitely not happening in June but possibly in July <ul style="list-style-type: none"> <li>○ Jen I. informed us that PV Online is offering a free online class to take over the summer if you have a 9-12 grader.</li> </ul> </li> <li>● Brick project is finished...looks great!</li> </ul>
<p><b>Mark Eisenhut</b>  <a href="mailto:president@grayhawkpto.com">(president@grayhawkpto.com)</a>  PTO President</p>	<ul style="list-style-type: none"> <li>● Thank you to everyone who has worked so hard even during social distancing.</li> <li>● Had originally hoped to have an end of the year lunch to discuss how we see PTO in the next year+ but will have to look at doing it in the fall.</li> </ul>
<p><b>Tina McFarland</b>  <a href="mailto:vp@grayhawkpto.com">(vp@grayhawkpto.com)</a>  Vice President</p>	<ul style="list-style-type: none"> <li>● Congratulations to our new board members: <ul style="list-style-type: none"> <li>○ Jen I.- UPC Rep</li> <li>○ Randy- Dad's Club</li> <li>○ Christy- Hospitality</li> </ul> </li> <li>● Thank you to everyone who voted on the new board members and the proposed budget</li> <li>● There are still a lot of open committee roles. If you know of anyone who might be interested in a position please let Tina know.</li> <li>● Membership Toolkit <ul style="list-style-type: none"> <li>○ We are going to launch message boards for the next school year</li> <li>○ Looking for this to be the primary way for room moms to communicate with parents.</li> </ul> </li> <li>● Edukit <ul style="list-style-type: none"> <li>○ If you haven't ordered your Edukit there is still time!</li> <li>○ Tina asked about Lysol wipes since they are on our lists. They assured her that they will have them.</li> </ul> </li> </ul>
<p><b>Tricia Owen</b>  <a href="mailto:treasurer@grayhawkpto.com">(treasurer@grayhawkpto.com)</a>  Treasurer</p>	<ul style="list-style-type: none"> <li>● April Financials: Highlights <ul style="list-style-type: none"> <li>○ Revenue <ul style="list-style-type: none"> <li>■ Unfortunately Harkins Summer Movies was canceled.</li> <li>■ \$188 Dining out</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Expenses <ul style="list-style-type: none"> <li>■ \$3270 Brick Project</li> <li>■ \$98 Teacher Experience</li> </ul> </li> <li>○ School Wide PTO <ul style="list-style-type: none"> <li>■ \$400 came in for classrooms</li> <li>■ \$255 for STEM enhancements</li> <li>■ \$217 special budget requests</li> <li>■ \$282 Core Knowledge</li> <li>■ \$76 Professional Development</li> <li>■ \$3465 Teacher Appreciation Week</li> <li>■ \$256 Water cooler</li> </ul> </li> <li>● May <ul style="list-style-type: none"> <li>○ \$2750 Brick Project (\$60 under budget)</li> <li>○ Teachers sending in expense reimbursements for distance learning</li> <li>○ Dr. Mitchell's second payment \$4000</li> <li>○ Don't anticipate any other big expenses</li> </ul> </li> <li>● Brick Project clarification: No actual PTO money was used for the project. Pto was a pass through for funds.</li> <li>● Full Financials are on PTO Website</li> </ul>
<p><b>Mandy Chapin</b>  <a href="mailto:rptreasurer@grayhawkpto.com">rptreasurer@grayhawkpto.com</a>  Room Parent Treasurer</p>	<ul style="list-style-type: none"> <li>● There are only 6 classes left to close the year. <ul style="list-style-type: none"> <li>○ Deadline for expenses is today at midnight</li> <li>○ Gift Checks will be sent out next week</li> </ul> </li> <li>● Book Fair: there is no way to see how we are doing so far. Ends tomorrow and then we will find out.</li> </ul>
<p><b>Kelly Romm</b>  <a href="mailto:kromm@pvlearners.net">kromm@pvlearners.net</a>  Teacher Rep</p>	<ul style="list-style-type: none"> <li>● The teachers really appreciate everything that PTO has done. <ul style="list-style-type: none"> <li>○ Last week for Teacher Appreciation week was very emotional.</li> <li>○ Teachers were very touched <ul style="list-style-type: none"> <li>■ Distance learning has been extremely difficult for the teachers so everything the parents did was really appreciated</li> </ul> </li> </ul> </li> <li>● The money given for distance learning was very helpful <ul style="list-style-type: none"> <li>○ Second grade purchased Linktivity which is a website that helped them with the Core Knowledge units they had left.</li> </ul> </li> <li>● Mrs. Romm very appreciative for the Professional Development money approved for her to use. She will be doing a "Get Your Teach On" conference online.</li> </ul>

<p><b>Madison Beedy</b>  <a href="mailto:Events@grayhawkpto.com">Events@grayhawkpto.com</a>  <b>VP Events</b></p>	<ul style="list-style-type: none"> <li>● Carissa helped to secure some vendors for the upcoming Fall Fest but will not chair next year. <ul style="list-style-type: none"> <li>○ So far they have scheduled the bounce houses and DJ but not sure how much to schedule until we know if there will be a Fall Fest</li> <li>○ Gretchen had the idea of doing a Drive In movie if Fall Fest cannot happen</li> </ul> </li> <li>● In a holding pattern before scheduling any more fall events. <ul style="list-style-type: none"> <li>○ If you have any “social distancing” event ideas if need be let Maddie know in case we need to get creative.</li> </ul> </li> <li>● Lots of event positions open if you know of anyone interested. <ul style="list-style-type: none"> <li>○ Working on making the process much easier for people who take on events.</li> </ul> </li> </ul>
<p><b>Shannon Christie</b>  <a href="mailto:communications@grayhawkpto.com">communications@grayhawkpto.com</a>  <b>VP Communications</b></p>	<ul style="list-style-type: none"> <li>● Teacher Appreciation was a huge success! <ul style="list-style-type: none"> <li>○ A lot of people posted what they were doing for the teachers and tagged PTO</li> <li>○ If there is anything you want posted over the summer please let Shannon know if the next couple of days so she can get you on the schedule.</li> </ul> </li> </ul>
<p><b>Erin Jackson</b>  <a href="mailto:roomparent@grayhawkpto.com">roomparent@grayhawkpto.com</a>  <b>VP Room Parent Coordinator</b></p>	<ul style="list-style-type: none"> <li>● Erin sent an email reminding room parents to get their expenses in by tonight at midnight as well.</li> <li>● Teacher Appreciation Week <ul style="list-style-type: none"> <li>○ Due to the lack of at school events we were able to increase the amount for the teacher’s gift cards. The teachers received a cute gift card from Amazon.</li> <li>○ Room parents really stepped it up and did a great job celebrating the teachers from afar. <ul style="list-style-type: none"> <li>■ Parades</li> <li>■ Tribute videos</li> <li>■ Booklets put together with drawings from kids</li> <li>■ Zoom conferences with kids holding signs</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>● Elise had the idea to include students for the parade on Thursday. Kids could be on one side of the road and teachers on the other? <ul style="list-style-type: none"> <li>○ Pavlik trying to keep social distancing so teachers were only comfortable if they were spaced out throughout the route. Adding all the students complicates social distancing and we want to make sure we have a special celebration for 6th graders.</li> </ul> </li> </ul>
<p><b>Jen Izenstark</b>  <a href="mailto:upc@grayhawkpto.com">upc@grayhawkpto.com</a>  VP UPC Rep and Yearbook</p>	<ul style="list-style-type: none"> <li>● UPC had a meeting yesterday. Dr. Welsh spoke for about an hour <ul style="list-style-type: none"> <li>○ There are 3 governing board school positions open. Susan said there are 7 people that have submitted paperwork stating that they intend to run but not sure how many will actually get on the ballot</li> <li>○ On September 16th there will be a meeting showcasing all those that are interested in running. Meet and greet will begin at 5:45</li> </ul> </li> <li>● UPC now has a YouTube channel: PV UPC</li> <li>● Monday, May 18th there will be a webinar on Water Safety</li> <li>● Mountain Trail Middle School starting a new program called Journey. This will be a self-contained gifted program</li> <li>● Our district has handed out 8,400 meals</li> <li>● Yearbooks went out. If you had them sent to your home you should have received them. If they were sent to the school they were handed out with the student's belongings. If you haven't gotten yours contact Tree Ring</li> <li>● Susan suggested we check out the UPC Facebook Page. There will be webinars all summer.</li> </ul>
<p><b>Dr. Mitchell</b>  STEM Teacher</p>	<ul style="list-style-type: none"> <li>● STEM Situation: <ul style="list-style-type: none"> <li>○ Grayhawk lost our part time position from district. Dr. Mitchell has been reassigned to Campo Bello.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ We are working on a plan to have Dr. Mitchell come back for second semester</li> <li>● Dr. Mitchell hopes the kids are enjoying the specials website with activities</li> <li>● Thank you to PTO for the next level coding books</li> </ul>
<p><b>Additional Business</b></p>	<ul style="list-style-type: none"> <li>● Hospitality- Christy said she has reached out to Carla about events in the fall. First event will be the Back to School Breakfast for the teachers. <ul style="list-style-type: none"> <li>○ If anyone is interested in being on Christy's committee let her know!</li> </ul> </li> <li>● If there is anything on the website that is incorrect or in need of updating please let Susan know.</li> </ul>

**Attendees: Gretchen Hanna, Jen Izenstark, Elise Sparks, Mark Eisenhut, Tricia Owen, Susan Matura, Shannon Christie, Kristin Klecka, Abby Nguyen, Michelle Pavlik, Tina McFarland, Erin Jackson, Christy Guemple, Kelly Romm, Carissa Stewart, Madison Beedy, Mandy Chapin-Johnson, Shannon Christie, Penelope Plache, Gretchen Hanna, Dr. Mitchell,**

**Upcoming Events:**

- May 4-15      Virtual Book Fair
- May 14        PTO Meeting
- May 21        Last Day of School