



PTO General and Executive Meeting Minutes

May 10, 2021

9:00 a.m.

Kristin Klecka made a motion to dispense with the reading of the April 2021 PTO minutes since they were previously emailed around, Erin Jackson seconded the motion. Unanimous vote to dispense the reading of the minutes. Madison Beedy made a motion to approve the April 2021 PTO minutes as written, Tina McFarland seconded the motion. Unanimous vote to approve the minutes.

Speaker	Subject
<p>Mrs Pavlik (mpavlik@pvschools.net) Principal</p> <p>Mrs Bird (mbird@pvschools.net) Vice Principal</p>	<ul style="list-style-type: none"> ● Thank you to Erin for the Staff Appreciation Week. <ul style="list-style-type: none"> ○ Highlight was Friday when she read the winners for the mattress and the Disney tickets. ○ Everyone felt the love so thank you so much! ● Michelle Lindstrom has officially signed a contract to teach STEM next year! K-6, including LFI <ul style="list-style-type: none"> ○ She would love to connect with Elise and those working on the Outdoor Classroom. She's very excited about this new development! ○ Thank you Tina for getting the contract together and getting that done. ● Deanna is very sad to leave and appreciated everything people did to send her off. ● Staffing for next year. Always tentative because things often change over summer <ul style="list-style-type: none"> ○ Mr. Matheson moving to 5th grade with Mrs. Monaco ○ Kelly Romm is moving back to second grade and will loop up with her kids the following year to 3rd grade ○ Mrs. Fowler is looping up to 3rd grade ○ Mrs. Franklin is taking a year off to take care of her health ○ We lost Mr. Perez but Ms. Gering gets to stay in kindergarten next year. ○ For now, that's how it stands but things could change over the summer

	<ul style="list-style-type: none"> ● Looking into collaborating with some Core Knowledge schools within the district this coming year ● There will be summer school through June ● May 18th there will be community interviews for our incoming principal <ul style="list-style-type: none"> ○ Team of 4 parents (selected by UPC rep), classified staff, teachers, principal from another school, assistant superintendent.
<p>Mark Eisenhut (president@grayhawkpto.com) PTO President</p>	<ul style="list-style-type: none"> ● Congratulations to all the new, incoming board members ● Thank you to Mrs. Pavlik! It's been a wonderful working relationship through the years. Thank you for being open and available to the PTO. ● Thank you to all the members of PTO. Everyone has put in an enormous amount of time so thank you for all you have done. ● Hoping we are able to get back to a normal place in the 2021/2022 school year. ● Elise made note that Susan Matura has been an integral part of the PTO for many, many years and this is our last year with her! Thank you to Susan for your countless hours over the years.
<p>Tina McFarland (vp@grayhawkpto.com) Vice President</p>	<ul style="list-style-type: none"> ● Congratulations to the newly elected Executive Board members. All nominees passed with a majority vote. <ul style="list-style-type: none"> ○ President - Madison Beedy ○ Vice President - Gretchen Hanna ○ Treasurer - Tricia Owen ○ Room Parent Treasurer - Courtney Strelman ○ Secretary - Erin Jackson ○ VP Communications - Cori Matheson ○ VP Events - John Paladino ○ VP Parent/Teacher Liaison - Christy Guemple ○ VP Special Projects - Elise Sparks ● Daily Operating Budget for 2021-2022 also passed with a majority vote. ● Reminder to work with outgoing board member to transition anything over.

	<ul style="list-style-type: none"> ● Several thank you notes came in from Mrs. Bird, Mrs. Atkinson, and Mrs. K.
<p>Tricia Owen (treasurer@grayhawkpto.com) Treasurer</p>	<ul style="list-style-type: none"> ● Through the end of April <ul style="list-style-type: none"> ○ Incoming <ul style="list-style-type: none"> ■ Check for \$28,344 for Lynx Laps! ■ Birthday and lights ■ Kroger ■ Picture day ■ Tax Deductible donations ○ Money out <ul style="list-style-type: none"> ■ Special budget request (40 ipad covers for kinder) ■ Classroom enhancements ■ Heartstrings ○ Net income of 31,415 ○ Overall 125,000 in checking and savings account ● May <ul style="list-style-type: none"> ○ Impact radius \$200+ ○ Prior tax returns- \$744 out ○ Teacher appreciation food trucks ● Tina asked if Janine reached out with regard to AR awards? Tricia said she hasn't reached out yet but she will ask her
<p>Mandy Chapin (rptreasurer@grayhawkpto.com) Room Parent Treasurer</p>	<ul style="list-style-type: none"> ● Those waiting for reimbursements...Mandy has them all done so she'll get them to you ASAP ● Almost \$3000 in Book Fair sales <ul style="list-style-type: none"> ○ Since we didn't reach \$3500 they only gave us scholastic dollars. We get 40%. We should have about \$1700 in scholastic dollars

Elise Sparks & Gretchen Hanna
(eliseagrant@icloud.com and
gretchen.bruegger@gmail.com)
Outdoor Classroom

- See Presentation posted on grayhawkpto.com
 - This is a preliminary design subject to change
- MRT is very dedicated to sticking with our \$75,000 budget
- Meeting scheduled Wednesday at 1:00 with 4 teachers and 4-5 PTO members
 - Intent is to elaborate on the initial site design sent to us by MRT design. They really want teacher feedback
- 6-8 focus areas that we are looking to build out
 - Geography
 - Weather/Meteorology
 - Simple machines
 - Etc.
 - Bringing these focus areas to the teachers to get their feedback on how they would see themselves using them
- Amphitheatre
 - Cooling pads
 - Cooling towers
 - Solar panels will run any energy that we need
 - Two big fans
 - Radiant cooling will run through tubing under the pavers
 - Two main seating areas, smaller seating area that allows for wheelchairs, podium, 8ft walkway around the amphitheater for extra people
- Tina asking if there is going to be a place that people who have donated could be recognized. Elise said yes, they are still in figuring out the big themes but they will definitely look into that in the final design.
- Gretchen asked if anyone has a connection to some solar companies to get donations for the solar panels.
 - Tina suggested reaching out to Tesla
- On the wall of the shed they are looking into creating and building areas, simple machines, etc.

- Sustainability is a big thing for them
- Core curriculum relevant to outdoor teaching: human senses, weather, rocks and minerals, etc.
- Garden area may have to get paired down for maintenance reasons.
- The designers are professors as well so they are very dedicated to making this area for interactive and a way to enhance education
- There has been discussion from a school community member about whether the PTO Executive Board should be voting on the special funding for the Outdoor Classroom.
 - While interpretation of the bylaws clearly differs, Tina reached out to two colleagues at her place of employment for an unbiased interpretation. One is within Compliance and the other is part of the legal counsel team. They donated their time to review our bylaws and the scenario laid out to them. Tina did not inform them of her interpretation so as not to prejudice their forthcoming guidance.
 - Based on their review, both separately came back with the same conclusion. Funding for this special project falls outside of the normal operating budget which should be dedicated to the daily operating activities of the organization. The operating budget is required to be voted on by the full membership and was recently done in April 2021.
 - As long as this meeting was properly called and communication of what will be voted on was clear (it has been communicated out for a month now), the Executive Board is within their rights to vote for the funding of the special project on behalf of the school community.

	<ul style="list-style-type: none"> ● Tina made a motion to approve special project funding of up to \$75,000 for the Outdoor Classroom. Tricia seconded the motion. All in favor. Motion approved. ● Discussion around targeted funding towards the outdoor classroom on the donation form sent out to families at the start of the year. <ul style="list-style-type: none"> ○ Not an issue for Tricia as far as donations go ○ Would need to change the form ○ These funds would go on top of the approved \$75,000 ○ If these are not part of the operating budget they don't have to be used in the year but it would be a good idea to use them first since people are donating money that year. <ul style="list-style-type: none"> ■ Steering committee could be in control of what these funds are used for. ○ In order to change the donation form there needs to be an executive vote. <ul style="list-style-type: none"> ■ Elise suggested there be an email vote later this summer because there is some discussion to be had. ■ Tina recommended a decision to be made by mid-July to ensure all forms can be updated prior to back to school.
<p>Erin Jackson (roomparent@grayhawkpto.com) VP Room Parent Coordinator</p>	<ul style="list-style-type: none"> ● Thank you to everyone who helped with Teacher Appreciation Week! <ul style="list-style-type: none"> ○ Came in under budget by \$125 ○ They have some big candy decorations that were donated if anyone wants them! Cori would like them!
<p>Shannon Christie (communications@grayhawkpto.com) VP Communications</p>	<ul style="list-style-type: none"> ● Cori Matheson delegate ● Met with Susan about website ● 2 more eNews editions so if anyone has anything to share let them know ● If you have anything for summer coverage let them know so they can keep social media updated

	<ul style="list-style-type: none"> ● Cori will be taking over website, eNews, and communications so she will be working on those until she can delegate out some jobs
Madison Beedy Events@grayhawkpto.com VP Events	<ul style="list-style-type: none"> ● Done with events for the year! ● Big thank you to John for Lynx Laps! ● Thank you to Mark and Tina for an incredible job as President and VP ● Thank you to Susan for all of your help through the years
Jen Izenstark upc@grayhawkpto.com VP UPC Rep and Yearbook	<ul style="list-style-type: none"> ● UPC on Wednesday at 9:00 <ul style="list-style-type: none"> ○ Closing bell with the outgoing Superintendent and incoming Superintendent
Christy Guemple hospitality@grayhawkpto.com VP Hospitality	<ul style="list-style-type: none"> ● Last week was great with the food truck on Tuesday. Thursday was lunch from Herb Box ● Still have money left over so she is looking to put together a little treat for the teachers
Additional Business	<ul style="list-style-type: none"> ● Prior to today's meeting there was an email vote for special budget funds. Mrs. Atkinson requested \$685 for 40 iPad covers. The executive board approved this request on 4/27/21. ● Abby asked Mrs. Pavlik if volunteers will be allowed back in schools next year. <ul style="list-style-type: none"> ○ Mrs. Pavlik said they are very hopeful to get back to normal by next year but they haven't had that direction yet.

Attendees: Tina McFarland, Mandy Chapin-Johnston, Tricia Owen, Erin Jackson, Kristin Klecka, Michelle Pavlik, Madison Beedy, Gretchen Hanna, Dorothy Jokerst, Mark Eisenhut, Shannon Christie, Cori Matheson, Elise Sparks, Abby Nguyen, Lisa Mabry, Susan Matura, Elise Sparks, Cori Matheson, John Paladino, Courtney Streelman

Upcoming Events:

May 10 PTO Meeting
May 12 Early Release
May 12 UPC Meeting

May 19

Early Release

May 20

Last Day of School