

MINUTES

Grayhawk PTO

Date | time 8/13/2015 9:30 AM | *Meeting called to order by* Susan Matura

In Attendance

Susan Matura, Kristin Klecka, Andrea Walther, Andy Lutz, Brooke Dalzell, Cinde O'Hara, Debbie Peterson, Holly Martz, Karen Kahn, Shanna Lehman, Claudia Camecho, Jen Izenstark, Carla Falcone, Kelly Dobson, Diane Frei, Katrina Bradley, Bernadette Baker, Jennifer Davis, Michael Greenland, Lisa Iacone, Brooke Morrison, Joyce Lowd

Principal's Report

Mr. Pratt and Dr. Lee (District Superintendent) stopped in to welcome us to a new school year and to thank the PTO for being such a strong force at Grayhawk. Dr. Lee encouraged anyone to attend the United Parent Council Meetings to learn what is going on at a district level. Meetings occur once a month.

President's Report- Susan Matura

- Goal of today's meeting is to introduce Board and Committee members and to find out areas in which we can help.
- Our job is to encourage friends to get involved. There are so many opportunities that can fit people's time. Encourage friends to read through Handbook to find something for them.
- PTO means we do not have to pay to be a member, therefore EVERYONE is a member.

Executive Board

Vice President and Volunteer Coordinator- Brooke Dalzell

- Brooke has developed this year's volunteer packet to be more of a handbook. Idea is to be a point of reference that parents can hold onto through the year. Calendars, schedules, and general school information will be included.
 - o Handbook will be given to the teachers Friday so will go home with students on Friday or Monday.
 - o In the back there are tear out sheets for parents to send back in. Included this year is the Classroom Donation Form. Will also be sent out from room parents.
- Brooke is also heading up a new position: Volunteer Coordinator
 - o If PTO members need volunteers for events they will reach out to Brooke who will then create a Sign-up Genius for the event. She will also pass sign-up genius link to Brooke Morrison who will upload it onto PTO website.
 - o Brooke will also keep an ongoing volunteer list in order to reach out to parents when volunteers are needed.
 - o However, this is for PTO volunteers only...NOT for classroom volunteers

PTO Treasurer- Andrea Walther

- Walked through PTO Budget
 - o Large amount of PTO Budget is given to teachers at the beginning of the year for supplies and grade levels for field trips, CORE Knowledge, etc.
 - o Also, larger items such as playground equipment

Room Parent Treasurer- Katrina Bradley

- In charge of all money donated to classrooms

Secretary- Kristin Klecka

- Responsible for taking notes at all PTO meetings, distributing minutes to PTO members, sending out email reminders for PTO meetings and agenda items.

Communications Chair- Brooke Morrison

- Responsible for PTO Website- grayhawkpto.com
 - o Links for EVERYTHING you need to know about Grayhawk
- Also responsible for Facebook, e-news, and marque out front

Fundraising Chair- Lisa Iacono

- Oversees ALL Fundraising events at Grayhawk. Will need a lot of help...many opportunities to volunteer!

Lynx Family Events- Diane Frei

- Oversees Friday Treats, Fall Festival, Movie Night, Dining for Dollars, Bingo Night

Hospitality- Cherie Hoover

- This position oversees the coordination of and provides the food for the following events:
 - o Welcome back lunch for teachers
 - o The welcome back breakfast for parents and students
 - o Teacher conference dinners
 - o Teacher lunches during teacher appreciation week.

Community Rep- Holly Martz

- In charge of:
 - o Walk to School Day- October 7th
 - o Heroes Luncheon- November 10th

Room Parent/Teacher Liaison- Debbie Peterson

- Oversees all room parents
- Communicates with teachers and learns their wants and needs
- In charge of Teacher Appreciation Week

Dad's Club Rep- Andy Lutz

- Michael Greenland also working with Andy Lutz
- Dad's club is a way for dads to get involved in the school.
 - o Recently acquired a grill so they will be grilling at Fall festival
 - o In charge of school mascot- Larry the Lynx
 - o Help with manual labor such as setting up and taking down events
 - o Play with kids at recess

United Parents Council- Kellie Martin

- Attends monthly meetings at District

Committee Chairs

Art Masterpiece- Cinde O'Hara

- Oversees all Art Masterpiece heads for each grade level.
- Looking for a kindergarten rep

- Volunteers needed to present artists and assist projects (10 min. presentations that are already developed for you)

Auction and Fine Arts Night- IN NEED

- This year there will be separate chairs for Auction and Fine Arts Night.
 - o Possibly have someone for Auction Chair but still in need of Fine Arts Night chairs
 - Ideally would love around 6 co-chairs

Birthday Club and Bin- Bernadette Baker

- New Bin this year- cannot be moved or broken into
 - o Bin is the place where ALL PTO mail goes
- In need of help to process mail
- Birthday grams cost \$5 and your child gets their name announced by Mr. Pratt and a birthday gram will be delivered to the classroom

Book Fair- Nina LaRue

- Book Fair comes 2 times a year
 - o 1st one is at the end of September
- In need of a lot of helpers (sales, restock shelves, run cash register, etc.)

Box Tops- Melody Jones

- School fundraiser
- There will be individual and class prizes for most box tops brought in

Bulletin Boards- Melody Jones

Copy Cats- Nicole Sehnal

- Photocopying for teachers
- Oversees volunteers
- In need of people to sign up

Dining Out- Melody Jones

- Restaurants give a percentage back to school
- Often done on half days
- Always restaurants in close vicinity

eNews- Michelle Campbell

- Every Monday information sent out about school events, important dates coming up, reminders, etc.

Fall Festival- Kelly Dobson

- Friday, October 2nd
- 3rd largest fundraiser
- A lot of little or big ways to help

Friday Treats- Cari Green

- Treats are available for purchase by students after school on Fridays
- Looking for helpers to assist after school 1 or 2 Fridays each month
- In need of help

Movie Night- Danelle Kelling

- Will be held sometime in February
- MPR room

- In need of help planning the event and running it

Lynx Laps- Bernadette Baker and Lisa Iacono

- November 19th
- Largest Fundraiser we do
- 100% of money raised goes back to school because we don't use a company to run it
- 100% deductible
- Competition has gotten out of hand so this year it will be run differently
 - o Kids will be setting own goals
 - o They will be taught about exercise and nutrition
 - o Still doing silly bands but no medals will be awarded for most laps run
- NEED LOTS OF HELP!

Savings Programs- Joyce Lowd

- Oversees the following fundraising opportunities offered by companies:
 - o Frys (remember you need to renew EVERY year)
 - o Target
 - o Amazon Smile
 - o eScrip
 - o Fairmont Princess Resort

School Public Relations- Carla Falcone

- Submits articles every month to Grayhawk Flight (magazine to all Grayhawk residents)
- Also arranges local media for large events
- Open to ideas

School Supplies- Andrea Walther

- In charge of organizing school supplies
- All done...did an excellent job!

Spirit Wear- Rozenah Goebel

- Every Friday kids wear spirit wear to school
 - o Contests throughout the year
- New line developed and an order form will be going out in Handbook on Friday.
- Examples of line and sizes in lobby
- Order 2 times a year

Teacher Experiences- Laurel Hamilton

- Teachers pick experiences and then a raffle is held

Yearbook- Jen Izenstark

- This year there will be a Dr. Seuss, "Oh the Places you'll Go" theme
- Cover will be designed by a 6th grader
- Need a lot of help
 - o Class photographer
 - o Design pages (she will train and help)
 - o Every event needs a photographer
- NO PHOTOS FROM PHONE

Bingo Night- Kristin Ward

- August 28th from 5:30-7:30
- Fun, Free (except for food) Event

- Teachers will be callers
- Larry the Lynx will be there
- Food
- Ice Cream

Next Meeting

Wednesday, September 9 from 1:00-3:00 p.m.