



PTO Executive Meeting Minutes
August 12, 2019
9:00 a.m.

Kristin Klecka made a motion to dispense with the reading of the May 2019 PTO minutes since they were previously emailed around, Tina McFarland seconded the motion. Unanimous vote to approve the minutes as written.

Speaker	Subject
	<ul style="list-style-type: none">● Introduction of 2019/2020 Executive Officers and Chairs
<p>Mrs Pavlik (mpavlik@pvschools.net) Principal</p>	<ul style="list-style-type: none">● Professional development day- Step up to Write (new writing program)<ul style="list-style-type: none">○ We hosted Hidden Hills○ Thank you to Carla for the lunch that was put out for the teachers● Kindergarten- first year to do a presentation<ul style="list-style-type: none">○ Helped parents get a better understanding of the school, programs, etc.● Smoothest first week of school Mrs. Pavlik has ever experienced<ul style="list-style-type: none">○ Officer was super impressed by our drop off procedure● Thank you to the new board for all of their work this summer

Mark Eisenhut
(president@grayhawkpto.com)
PTO President

- We can have success with PTO through many avenues: Sponsorship, sales, participation. This is a volunteer army so thank you to everyone for being here.
- Goal is to be very respectful of people's time so if there are side bar conversations please save those for after the meeting.
- Dad's club was a 2 year role but Mark only served one. We need to vote in Randy Schoenfeld who has volunteered to fill the role as VP Dad's Club.
 - Tina McFarland made a motion, Kristin Klecka seconded the motion,...**Approved:** Randy schoenfeld will be the newest VP of Dad's Club
- Open committee chair spots: Friday Treats (Lori Eby?), Spring Event with Auction, Bulletin Boards. Gretchen has taken over Walk to School.
- Thank you to Debbie Peterson for the hard work the last several years.
- We've worked hard over the summer to codify all roles. Looking to make volunteering easier by keeping all information in one place
- Also worked hard on Membership Toolkit. As of now we have 89 families on it. Taken on 24 spirit wear orders from this. Classroom donation forms have been filled out there as well. More birthday in lights forms have been filled out through this than on paper. Looking to make parents lives easier and it seems to be working.

Tina McFarland
(vp@grayhawkpto.com)
Vice President

- General vs. Executive board meetings.
 - 2 general (September 19, April 6)
- Bylaws are in the final revisions. Added some more clarity. Once everything is finalized it will be put on the website and eNews 10 days prior to the meeting so they can be voted on at the September 19th meeting.
- PTO Bin: Thank you to the volunteers who help with this.
- Shirts are in the PTO office

	<ul style="list-style-type: none"> ● Membership Toolkit <ul style="list-style-type: none"> ○ Make sure you modify your child's teacher if you haven't done so already ○ Spiritwear ○ Classroom Donations ○ Volunteer sign ups for Bingo
<p>Kristin Klecka (kristinklecka@yahoo.com) Secretary</p>	<ul style="list-style-type: none"> ● Be sure to subscribe to the calendar to stay up to date on all calendar additions. This can be done through the PTO website. ● Recent calendar updates: <ul style="list-style-type: none"> ○ Curriculum Night- August 19 ○ Bingo Night- August 23 ○ Dad's Club HH- August 26 ○ Bunco Night- September 9
<p>Tricia Owen (treasurer@grayhawkpto.com) Treasurer</p>	<ul style="list-style-type: none"> ● One page of our budget and actuals <ul style="list-style-type: none"> ○ Incoming <ul style="list-style-type: none"> - Money for lynx laps already - \$4000 in community sponsors - \$500 from HOA - Fry's gives back money - Spiritwear - Classroom donations ● Outgoing <ul style="list-style-type: none"> - Accelerated reader - Reimbursement requests - Water cooler ● New forms created...one for teachers and one for parents ● This year when we do events we want to do a debrief so that we can look at money in/money out, etc. There will be a form given to the chair explaining all the money from the event to help the chair with this debrief
<p>Mandy Chapin (rptreasurer@grayhawkpto.com)Room Parent Treasurer</p>	<ul style="list-style-type: none"> ● Just sent out updates to room parents ● Nobody has spent all their money yet

<p>Shannon Christie communications@grayhawkpto.com VP Communications</p>	<ul style="list-style-type: none"> ● eNews goes out on Monday so make sure you are signed up ● Anyone doing events make sure you give Shannon information about the event ● If you have anything you want on social media let Shannon know. We are really trying to up our social media presence. Be sure to tag grayhawkpto when you post.
<p>Randy Schoenfeld dadsclub@grayhawkpto.com VP Dad's Club</p>	<ul style="list-style-type: none"> ● Dad's Club is an interactive group for all the dads at school. Looking for some level of participation from dads. ● Dad's club meets 2-3 times a quarter to sit down and figure out ways to help and contribute. Generally 13-20 show up at the meetings but hoping for a lot more this year. ● First meeting is August 28th at 18 Degrees
<p>Madison Beedy Events@grayhawkpto.com VP Events</p>	<ul style="list-style-type: none"> ● All of our event chairs are amazing ● Please make sure you sign up for events ● If you are new and would like to get involved we need a lot of help so please see Madison
<p>Carla Laustsen hospitality@grayhawkpto.com VP Hospitality</p>	<ul style="list-style-type: none"> ● In charge of lunches and dinners for teachers during conferences, before school, at the end of school, etc. ● Open to ideas
<p>Erin Jackson roomparent@grayhawkpto.com VP Room Parent Coordinator</p>	<ul style="list-style-type: none"> ● Been in communication with parents to fill room parents slots ● Room Parent meeting, Friday August 23rd at 9:00am ● Room parents goal is to be the glue between the school and all the parents. Goal is to make sure we are communicating with room parents <ul style="list-style-type: none"> ○ Drafting a template for room parents ○ Will be creating an email with all the information necessary for room parents to send out to their classes ● Looking for special area room parents

<p>Jen Izenstark upc@grayhawkpto.com VP UPC Rep and Yearbook</p>	<ul style="list-style-type: none"> ● UPC rep for Grayhawk. <ul style="list-style-type: none"> ○ These are meetings at the district office that are held once a month and are open to everyone. There is a speaker every meeting. ○ Follow them on Facebook: UPC PVUSD ○ First UPC meeting: Special guest is the new superintendent Dr. Welsh ● Yearbook: <ul style="list-style-type: none"> ○ Need Classroom photographers ○ If you order now until September it is 15% off. ○ You get to customize some pages ○ We don't have to order a certain amount so we don't lose money. ● Bunco: <ul style="list-style-type: none"> ○ Fun way to meet new people and socialize ○ Sept. 9- PreK/Kinder mom ○ Oct. 21st- first through third ○ Nov. 4th- fourth through sixth ○ Various prizes will be awarded! ○ If you're interested in helping that would be great. ○ If it's a success we'll add dates in the spring ○ Located in the library
<p>Kelly Romm kromm@pvlearners.net Teacher Rep</p>	<ul style="list-style-type: none"> ● Teachers are so appreciative for all that we do ● Don't have a lot of feedback yet <ul style="list-style-type: none"> ○ Back to school was excellent-all of the students came from her class ● Core Knowledge-we are renewing our Core Knowledge certification this year.
<p>Christy Guemple kindergarten@grayhawkpto.com Kindergarten Liaison</p>	<ul style="list-style-type: none"> ● New role to help the new families coming in. Looking to help the new parents feel comfortable and connected when they start at Grayhawk. ● Orientation on Tuesday went really well

	<ul style="list-style-type: none"> ● Parents not allowed to go on Kindergarten playground this year. It was a very smooth transition so everyone seems good with it
<p>Casey Latto (ptocasey@gmail.com) Bingo Night</p>	<ul style="list-style-type: none"> ● Bingo Night <ul style="list-style-type: none"> ○ Next Friday, August 23rd ○ Sign-up genius <ul style="list-style-type: none"> ■ Teacher sign-up is already filled but still need parent volunteers ○ Having fun lemonades with souvenir cups \$3/each ○ Larry the Lynx is taken care of ● Tuft and Needle Fundraiser <ul style="list-style-type: none"> ○ Tuft and Needle gives back <ul style="list-style-type: none"> ■ 25% back to our school for each sell ○ If we put the banner up and take a picture of it they will send us a free mattress ○ They are sending us printed flyers, social media info, etc. ○ It's ongoing. They will send us a quarterly check
<p>Carissa Stewart and Sarah Meier (fallfest@grayhawkpto.com) Fall Fest</p>	<ul style="list-style-type: none"> ● October 4th ● Theme: Fall Fiesta ● Still figuring out food <ul style="list-style-type: none"> ○ Johnny Dogs is going to come with hotdogs and hamburgers. They are giving back a portion of the sales ● There will be a mechanical bull ● 6 inflatables ● Photo Booth ● Centerstage is planning to donate and they plan to do a 15 minute dance <ul style="list-style-type: none"> ○ Some parents were unhappy last year that they had to buy wristbands for their kids. Suggestion to do pre sales through centerstage ● East coast DJ ● Looking to do a dessert walk- hoping to get the room parents to get donations for this ● Only charging for kid wristbands, not adults

	<ul style="list-style-type: none"> ● Silent auction question? Can we do this? <ul style="list-style-type: none"> ○ Mark: Want to be thoughtful of sponsorship. Don't want to continue going back to the same people numerous times throughout the year Please go through Kim with anything to do with sponsorship
<p>Kim Wyngarden (kimwyn13@yahoo.com) Community Sponsors</p>	<ul style="list-style-type: none"> ● Last year \$15,000 was raised. Hoping to at least match that but hopefully even more. ● Already have about \$6,000 ● Right now we have reached out to previous sponsors but have some ideas for others as well.
<p>Dorothy Jokerst (volunteer@grayhawkpto.com) Volunteer Coordinator</p>	<ul style="list-style-type: none"> ● If you know anyone interested have them fill out the volunteer interest form
<p>Elise Sparks (elisegrant@hotmail.com) Lynx Laps</p>	<ul style="list-style-type: none"> ● Lynx Laps will be November 21st ● Melody put a lot of time into making sure we are prepared ● 3 roles still need to fill <ul style="list-style-type: none"> ○ Donations Manager ○ Run Manager ○ Funds Manager ● Working on some new ideas and looking for new ideas
<p>Laurel Hamilton (laurel_hamilton@hotmail.com) Heroes Day</p>	<ul style="list-style-type: none"> ● 2 major changes <ul style="list-style-type: none"> ○ Thinking of trying to get All American Sports Grill instead of Chick-fil-A ○ Looking to create a scavenger hunt of sorts to make it more interactive ● Would love help! ● Question brought up about time. Do the kids have time to eat and do all of the fun interacting?
<p>Carissa Stewart</p>	<ul style="list-style-type: none"> ● Could we do a Holiday Shop? ● Items from \$15 to \$15 ● People seemed very interested and think its a great idea!

Attendees: Cassidy Impink, Lindsay Wing, Emily Link, Dorothy Jokerst, Kim Wyngarden, Katie Wilson, Abby Nguyen, Gretchen Hanna, Casey Latto, Madison Beedy, Jen Izenstark, Susan Matura, Ciara Bozarth, Randy Schoenfeld, Laurel Hamilton, Holly Martz, Tami Mitchell, Michelle Pavlik, Sarah Meier, Erin Jackson, Melody Jones, Catherine Halcomb, Courtney Streelman, Christy Guemple, Shannon Christie, Ashley Weber, Susan Harding, Gina Kosak, Debbie Peterson, Shani Laplume, Elise Sparks, Krista Gibson, Mandy Chapin, Carissa Stewart, Carla Laustsen, Tina McFarland, Mark Eisenhut, Tricia Owen, Kristin Klecka

Upcoming Events:

August 14- 6th Grade Student Council Interest Meeting
August 19- Curriculum Night
August 21- PAWS (red) shirt order deadline
August 23- Spirit wear Order Deadline
August 23- Tie Day
August 23- Bingo Night
August 27- Early Release
August 28- Dad's Club Happy Hour
September 2- No School (Labor Day)
September 6- Friendly Friday
September 9- Bunco Night Pre-K and Kindergarten
September 16-20- Book Fair
September 17- Fall Pictures
September 18- UPC Meeting
September 19- PTO Meeting
September 30- No School