



PTO General and Executive Meeting Minutes

April 12, 2021

9:00 a.m.

Kristin Klecka made a motion to dispense with the reading of the March 2021 PTO minutes since they were previously emailed around, Tina McFarland seconded the motion. Unanimous vote to dispense the reading of the minutes. Madison Beedy made a motion to approve the March 2021 PTO minutes as written, Jen Izenstark seconded the motion. Unanimous vote to approve the minutes.

Speaker	Subject
General PTO Meeting	
<p>Mrs Pavlik (mpavlik@pvschools.net) Principal</p> <p>Mrs Bird (mbird@pvschools.net) Vice Principal</p>	<ul style="list-style-type: none"> ● New play structure and swings going in on the Kindergarten Playground over the summer ● Portables have officially sold and will be removed around May 31st <ul style="list-style-type: none"> ○ Hoping to get started on Outdoor Classroom this summer ● In discussion with Mrs. Lindstrom to come back as the Stem Teacher again next year. ● Community Ed is putting out free summer school classes this year for existing PV students. ● Shifting teachers because we lost a couple positions. We got hit pretty hard with Covid <ul style="list-style-type: none"> ○ Mr. Matheson is moving to 5th grade ○ Mrs. Romm is moving back down to 2nd grade and then going to loop her kids again to 3rd grade the next year ○ Mrs. Berlin is moving down to Kindergarten. The next year she will move back to 2nd grade ○ Mrs. Garinger is leaving. We will be getting a full time resource teacher next year. ○ Class sizes are still small at this point. There have been a lot of kids coming in so hoping our numbers keep growing. ○ Numbers are low throughout the district

	<ul style="list-style-type: none"> ● Mrs. Pavlik will be moving on to work on the Esser Grant to see what needs to be done due to COVID issues. <ul style="list-style-type: none"> ○ Not sure about time frame for hiring her replacement ● Cori is willing to make a banner to hang outside of the school for Kindergarten Enrollment
<p>Tina McFarland vp@grayhawkpto.com Vice President</p>	<ul style="list-style-type: none"> ● Questions or Comments before presenting the slate <ul style="list-style-type: none"> ○ Maddie: organized a group to discuss positions and possible combinations <ul style="list-style-type: none"> ■ Proposing we combine Hospitality and Room Parent Coordinator. Looking to change the name to VP Parent/Teacher Liaison. ■ Proposing to add a temporary Executive Board Position for VP Special Project: Outdoor Classroom. Possibly a 1 year position. ■ Questions <ul style="list-style-type: none"> ● Lindsay Wing: What are the committee chairs that would be below Parent/Teacher Liaison? <ul style="list-style-type: none"> ○ Teacher Experiences ○ Teacher Appreciation Week ○ Community Fundraiser ○ Sunshine Committee ● Susan: Suggested we keep the Parent and Teacher part of the name ○ Maddie made a motion to: Consolidate Room Parent Coordinator and Hospitality into one Executive Role and add an additional role of VP Special Projects. <ul style="list-style-type: none"> ■ Tina seconded the motion. All in favor...Motion passed ● Proposal of Slate <ul style="list-style-type: none"> ○ Vote will be done via the Toolkit. Ballots are not anonymous and will be one per household

	<ul style="list-style-type: none"> ○ Slate: <ul style="list-style-type: none"> ■ President: Madison Beedy ■ VP: Gretchen Hanna ■ Secretary (1 year): Erin Jackson ■ Treasurer (1 year): Tricia Owen ■ Room Parent Treasurer: Courtney Streelman ■ VP Events: John Palatino ■ VP Communications: Cori Matheson ■ VP Parent/Teacher Liaison (1 year): Christy Guemple ■ VP Special Projects (1 year): Elise Sparks ○ Slate will be put in eNews on Monday ● Abby wondered if you need to have a certain percentage of parents voting in order for these to pass. Tina said no, just a majority and as long as a quorum of at least 10 vote. ● Anyone else interested in any of these positions that would like to be put on the ballot ● Motion to approve the slate for voting: Tina McFarland motion, Jen Izenstark seconded, all approved...motion passed ● Motion to approve proposed budget to move to a vote.... Tina McFarland motion, Erin Jackson seconded, all approved....motion passed
<p>Tricia Owen (treasurer@grayhawkpto.com) Treasurer</p>	<ul style="list-style-type: none"> ● Proposal of Budget for Next Year <ul style="list-style-type: none"> ○ Highlight changes for next year: ○ Fall Festival is \$0 because we are not planning one this year as we aren't sure if restrictions will be fully lifted. ○ Lynx Laps \$35,000 revenue, \$4000 expense ○ Retail Cashback programs \$2000 revenue, \$50 expense ○ Book Fair \$6000 revenue- down \$2000 because when we do online book fairs we only get Scholastic Dollars. \$4000 expense

	<ul style="list-style-type: none"> ○ Spiritwear down to \$5000 from \$6000, \$2000 expense - previously had more old inventory in stock to sell ○ Teacher Experience same ○ Winter Fundraiser \$5000 revenue, \$4000 expense; previously holiday shoppe or gingerbread houses ○ Tax Deductible donations upped to \$2000 from \$500 ○ Business Operation Expenses <ul style="list-style-type: none"> ■ Up eNews and Website maintenance \$300 to get upgrade for Membership Toolkit ○ Expenses for Reading went up \$250 ○ Family Education went down from \$1000 to \$500. Looking to partner with another school. ○ Lynx Laps with Principal down to \$500 from \$1000 ○ Outdoor Classroom Expenses \$500 for maintenance ○ Stem Teacher supplement, hoping to get this program back ○ Discussion with regard to Mother Son Bowling. Could we get the community to put funds towards this since they do a daddy daughter dance. <ul style="list-style-type: none"> ■ Susan suggested we put a line item in for Daddy Daughter Dance that says \$0 expense, \$0 profit. That way when people coming into the school see the budget they won't wonder why. ■ Cori suggested we change the verbage to Mother-Son Event and Daddy-Daughter Event so we have some flexibility for what we do.
Executive PTO Meeting	

<p>Mark Eisenhut president@grayhawkpto.com PTO President</p>	<ul style="list-style-type: none"> ● Thank you to Tina and Tricia for all their work with the budget. Madison and Mrs. Pavlik also helped the budget collaboration.
<p>Tricia Owen treasurer@grayhawkpto.com Treasurer</p>	<ul style="list-style-type: none"> ● March operating budget: <ul style="list-style-type: none"> ○ Revenue: <ul style="list-style-type: none"> ■ Lynx Laps ■ Birthday and Lights ■ Yearbook Dedication ○ Expense <ul style="list-style-type: none"> ■ Business Operations ■ Grayhawkpto.com domain renewe ■ Office supplies ■ Classroom Enhancements ■ Core Knowledge ■ Professional Development ● April <ul style="list-style-type: none"> ○ Expenses <ul style="list-style-type: none"> ■ Lynx Laps ■ Professional Development ■ Classroom Enhancements ● Tina asking John if he has an idea of what the check will look like that should be coming for Lynx Laps. He said around \$30,000
<p>Mandy Chapin rptreasurer@grayhawkpto.com Room Parent Treasurer</p>	<ul style="list-style-type: none"> ● Not much to update for RP Treasurer ● Book Fair the first week of May <ul style="list-style-type: none"> ○ Touch free book fair to follow CDC protocols ○ Kids will be able to walk around and make a wish list. Then parents will be able to purchase the books. Books will be packaged and there will be a drive through event for parents to pick them up. <ul style="list-style-type: none"> ■ If we do this as opposed to an online event we can get actual dollars, not just Scholastic Dollars. ○ Mandy will need volunteers so please let her know if you are willing to help!
<p>Madison Beedy Events@grayhawkpto.com VP Events</p>	<ul style="list-style-type: none"> ● John gave a debrief ● Looks like we will get a check for about \$30,000 in profit. <ul style="list-style-type: none"> ○ Great for a virtual program ● Looking ahead at what Lynx Laps will look like for next year

	<ul style="list-style-type: none"> ● Mark made the comment that the event was extraordinary given the circumstances.
<p>Jen Izenstark (upc@grayhawkpto.com) VP UPC Rep and Yearbook</p>	<ul style="list-style-type: none"> ● UPC meeting- Dr. Lee is going to assist with the transition of Dr. Bales into the Superintendent position ● District Testing has been very successful ● People were asking about masks for the fall but the district said it is too early to make that decision ● There will be online and virtual learning of some sort next year. ● Spring Leadership Workshop is this Thursday. You can go to the UPC website for more information ● Make sure you go to Treering.com to see if you have ordered a yearbook <ul style="list-style-type: none"> ○ Our yearbook sales are down so please get your orders in. Deadline is Thursday, April 15
<p>Randy Schoenfeld dadsclub@grayhawkpto.com Dad's Club</p>	<ul style="list-style-type: none"> ● A few parents signed up this week to be put on the mailing list. ● Randy spoke to some dads at drop off to see if people would be interested in an outdoor Dads and Donuts event. Not sure if it will work but looking for ideas. <ul style="list-style-type: none"> ○ Tina suggested a possible non PTO sponsored event off campus.
<p>Erin Jackson roomparent@grayhawkpto.com VP Room Parent Coordinator</p>	<ul style="list-style-type: none"> ● Teacher Appreciation Week <ul style="list-style-type: none"> ○ Thank you to everyone that is helping. Cori is doing a large banner that can be used year after year. ○ Flyer will be going out next week to explain to the families what their responsibilities are. ○ Monday: Candy colored shirt. Grade level color ○ Wednesday: Sweet treat for your teacher ○ Friday: Note with a sweet compliment for your teacher ○ Monday and Friday families will sign up to bring in a drink ○ Wednesday families will sign up to bring in lunch ○ Hospitality is providing lunch truck for Tuesday and Thursday ○ Raffles everyday <ul style="list-style-type: none"> ■ Mattress on Wednesday ■ Two sets of Disneyland on Friday

	<ul style="list-style-type: none"> ○ Table of treats this year instead of the Cart of Happiness
<p>Christy Guemple hospitality@grayhawkpto.com VP Hospitality</p>	<ul style="list-style-type: none"> ● During teacher appreciation week there will be food trucks on Tuesday and Thursday
<p>Elise Sparks & Gretchen Hanna eliseagrnt@icloud.com and gretchen.bruemmer@gmail.com Outdoor Classroom</p>	<ul style="list-style-type: none"> ● See presentation ● Looking to form a steering committee with parents, teachers, etc. ● Thinking a public relations individual would be really helpful too as a way to bring new students in so if anyone knows a parent who has this background it would be helpful if they were willing to assist. ● Since last meeting some things have changed <ul style="list-style-type: none"> ○ Lisa Mabry reached out to suggest another design firm. MRT Design <ul style="list-style-type: none"> ■ They were blown away with what they had to say ■ Main difference between them and Nature Explore: They would serve as the Project Manager as well as the designer as opposed to using a PTO member to be the PM. They would also coordinate with a contractor during planning to ensure no budget overruns. ■ They see the outdoor classroom environment as the “third teacher”. The classroom becomes the learning tool. ■ Cool Tower Technology and sunken amphitheater keeps the temperatures up to 30 degrees lower in the teaching space. ■ They said they could work with us for \$5000 for a complete design and project management service ■ They could have a preliminary design by May 1st. With the portables moving by May 31st we could get things moving very soon. ■ They feel we can get what we want within the \$75,000 proposed budget

	<ul style="list-style-type: none"> ● Next steps: Amend motion to approve \$5200 to Nature Explore for design of Outdoor Classroom to \$5000 for MRT Design LLC for Outdoor Classroom Design and Project Management <ul style="list-style-type: none"> ○ Tina motioning to amend the previously approved \$5200 to Nature Explore to \$5000 for MRT Design for Outdoor Classroom. Madison Beedy seconded the motion. All in favor...motion passed (Tina McFarland, Erin Jackson, Jen Izenstark, Mandy Chapin, Michelle Pavlik, Randy Schoenfeld, Tricia Owen, Kristin Klecka) ● MRT Design is big into publication so there will be a lot of PR around this which would be amazing to the school. ● Hoping Lindsay could put a blurb in the Grayhawk Flight about this.
<p>Additional Business</p>	<ul style="list-style-type: none"> ● None

Attendees: Tina McFarland, Mandy Chapin-Johnston, Tricia Owen, Erin Jackson, Kristin Klecka, Kelly Romm, Michelle Pavlik, Madison Beedy, Gretchen Hanna, Dorothy Jokerst, Lindsay Wing, Mark Eisenhut, Shannon Christie, Cori Matheson, Elise Sparks, Jen Izenstark, Callie Klump, Abby Nguyen, Lisa Mabry, Susan Matura, Randy Schoenfeld, Elise Sparks, Cori Matheson, Madison Beedy, John Paladino,

Upcoming Events:

- April 14 Early Release
- April 15 AxM2 Makeups
4th, 5th, & 6th Grade AzM2 Writing
- April 16 4th, 5th, & 6th Grade AzM2 Writing Makeups
5th Grade AzSCI Makeups
- April 21 Early Release
- April 27 3rd, 4th, 5th, & 6th AzM2 Reading & Math
- April 28 Early Release
- April 29 3rd, 4th, 5th, & 6th AzM2 Reading & Math
- April 30 3rd, 4th, 5th, & 6th AzM2 Reading & Math Makeups
- May 5 Early Release
- May 10 PTO Meeting
- May 12 Early Release
- May 12 UPC Meeting
- May 19 Early Release

May 20

Last Day of School