



PTO General and Executive Meeting Minutes
April 6, 2020
9:00 a.m.

Kristin Klecka made a motion to dispense with the reading of the March 2020 PTO minutes since they were previously emailed around, Mark Eisenhut seconded the motion. Unanimous vote to dispense the reading of the minutes. Erin Jackson made a motion to approve the January 2020 PTO minutes as written, Madison Beedy seconded the motion. Unanimous vote to approve the minutes.

| Speaker | Subject |
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| <u>General Meeting</u> | |
| <p>Tina McFarland vp@grayhawkpto.com Vice President</p> | <ul style="list-style-type: none"> ● At the general meeting everyone has the opportunity to vote ● There are 3 Executive roles open and we have 3 people willing to fill the roles: <ul style="list-style-type: none"> ○ Hospitality: Christy Guemple ○ Dad’s Club- Randy Shoenfeld ○ UPC Rep- Jen Izenstark ● The group was asked if there were any nominations from the floor. Nobody volunteered. ● During the Executive Meeting held on March 31, per Elections Procedures the Nominating Committee (Michelle Pavlik, Kristin Klecka, Tricia Owen, Shannon Christie, Mandy Chapin Johnston) decided that, given the circumstances, the Membership Toolkit would be the best way to conduct the voting. In the Membership Toolkit settings, the ballot is set for only one per household to vote. <ul style="list-style-type: none"> ○ Motion: Kristin Klecka motioned to have the Elections for the 2020-2021 school year conducted electronically. Mark Eisenhut seconded the motion. <u>All in favor, nobody opposed. Motion passed.</u> ○ The upcoming elections will be announced in the eNews on April 6th providing the 10 days advance notice per Bylaws. Voting will go live in eNews on April 20th thru April 24th. |

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| <p>Mrs Pavlik (mpavlik@pvschools.net) Principal</p> | <ul style="list-style-type: none"> ● The Grayhawk teachers put together a video that will be sent out to families by the end of day. ● Mrs. Pavlik hopes to put out a video every week. ● Each room in the building has been disinfected however ESP's will be coming in at the beginning of May to do everything (books, handles, etc.) ● As a district over 5,000 computers were checked out. ● There have been a lot of questions about people retrieving items from the classrooms. <ul style="list-style-type: none"> ○ Mrs. Pavlik is planning to bring in small groups at a time. Most likely alphabetically by family's last name. That way families just come in once as opposed to bringing in groups based on grade level. Timing will be announced for some time in May. ● Mrs. Pavlik is checking in with grade levels regularly. This has been very difficult on teachers. ● Looking to make our Back to School event a lot bigger! <ul style="list-style-type: none"> ○ Invite the 6th graders to come back ○ Ice cream social ○ Possibly afternoon/evening ● There will be a part time vice principal starting next year. ● Bringing in a part time social worker. Our psychologist predominantly does testing so this would be someone to help on a social level, offer help to families, etc. ● Abby asked if there is a contingency plan being discussed if schools cannot start in August. Mrs. Pavlik hasn't heard of anything. They are just taking everything day by day. ● Christy asked if there would still be recognition for the Lynx/Bounding students from 3rd grade? Mrs. Pavlik said certificates are being printed and will be given to students when they retrieve their belongings. She plans to acknowledge them in an email as well. ● Hoping to get current 5th graders to Leadership Camp in the Fall so they don't miss that opportunity. ● Unfortunately not much can be done for Catalina. Students will receive refunds. Question was brought up about middle schools doing the trip. Most likely not since the kids go to different middle schools. That would be up to middle schools but doubt that would work. |
| <p>Mark Eisenhut (president@grayhawkpto.com) PTO President</p> | <ul style="list-style-type: none"> ● Though this situation isn't ideal, very impressed by the creativity of our teachers, parents, and the responsibility our students are showcasing. ● Thank you for everyone's engagement |

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| <p>Additional Questions/ Comments</p> | <ul style="list-style-type: none"> ● Kelly Romm: Not sure about other grade levels but second grade has been discussing whether the money that was put towards Core Knowledge/field trips could be relocated for digital learning. <ul style="list-style-type: none"> ○ There are a lot of great online resources that teachers could use but many cost money. ○ Tricia acknowledged that there is a lot of money from grade level Core Knowledge/field trip budgets that won't be used this year. ○ Gretchen asked if we could authorize only a certain amount of money per grade level for distance learning. Good idea to keep it equal per grade level. ○ Mark wants to be sure we are supporting teachers but also wants to be sure grade levels are coordinating appropriately to be as efficient as possible. ○ Suggested that funds be taken from grade level Core Knowledge budget if available. If not, money could be taken from special budget funds. ○ Motion: Kristin Klecka made a motion to reallocate funds from grade level Core Knowledge budgets (if available) and Special Budget Funds (for overages) to be used for digital learning resources/tools up to \$250 per grade level. Jen Izenstark seconded the motion. <u>All in favor, nobody opposed. Motion passed.</u> |
| | <p>General session closed</p> |
| <p><u>Executive Meeting</u></p> | |

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| <p>Tina McFarland vp@grayhawkpto.com Vice President</p> | <ul style="list-style-type: none"> ● There are a lot of open PTO roles so please tell your friends! If we can't get events filled we may not be able to do them. <ul style="list-style-type: none"> ○ Open chair positions are posted on website ○ If people are interested in hearing more about each position people can reach out to Tina. ● Exec. Board (along with Mrs. Pavlik) has developed a tentative calendar for the 2020-2021 school year. ● Birthday in Lights will be on the marquee still if purchased. ● Edukit is available for order! ● Mrs. Romm asked if roles can stay open in case new families want to do them? <ul style="list-style-type: none"> ○ Yes, these are not positions that need to be voted on so anyone can stop up at any time. |
| <p>Tricia Owen treasurer@grayhawkpto.com Treasurer</p> | <ul style="list-style-type: none"> ● March Financials: Highlights <ul style="list-style-type: none"> ○ Revenue <ul style="list-style-type: none"> ■ \$42 for Friday Treats ■ \$566 Harkins tickets ■ \$83 Spiritwear ■ \$30 Birthday in Lights ■ \$480 School Pictures ○ Expenses <ul style="list-style-type: none"> ■ \$1145 Down Payment for Bowlero (Christy said they are sending us a reimbursement for this) ■ \$1884 Bricks and engraving ■ \$431 Harkins ■ \$707 STEAM ■ \$71 Teacher Experiences ■ \$54 Classroom Enhancements ■ \$35 Poetry Week ■ \$500 Social Media presentation ■ \$75 New water filters ■ \$404 Core Knowledge expenses ■ \$1077 Hospitality ● Full Financials are on PTO Website |
| <p>Mandy Chapin rptreasurer@grayhawkpto.com Room Parent Treasurer</p> | <ul style="list-style-type: none"> ● May 14th is the final day for reimbursements <ul style="list-style-type: none"> ○ Email Mandy a picture of your receipts ● If unused, extra party funds will roll over to next year's classes so money is still being spent on the students. Example: Any remaining 'party' funds from 1st grade will |

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| | <p>roll up to 2nd grade and be divided equally between the two classes.</p> <ul style="list-style-type: none"> ○ Only concern was 6th grade but they already used their funds ● Virtual Book Fair will be May 4th-15th |
| <p>Kelly Romm (kromm@pvlearners.net) Teacher Rep</p> | <ul style="list-style-type: none"> ● A lot of teachers are utilizing WebEx, Google Classroom, etc. ● A lot of this is new for most teachers ● Teachers trying to be as engaged with students as possible without overwhelming families. |
| <p>Randy Schoenfeld (dadsclub@grayhawkpto.com) Dad's Club</p> | <ul style="list-style-type: none"> ● We had great momentum going this year. ● Talked about doing a virtual meeting but unsure of what the level of engagement would be so will start back up again in the Fall. |
| <p>Madison Beedy (Events@grayhawkpto.com) VP Events</p> | <ul style="list-style-type: none"> ● The rest of the events for the year have been canceled ● If you know anyone that wants to run for an event please reach out. Specifically we really need someone for Fall Fest and Bingo Night ASAP ● STEAM Night postponed till next year so trying to work with people about changing dates |
| <p>Shannon Christie (communications@grayhawkpto.com) VP Communications</p> | <ul style="list-style-type: none"> ● Utilizing social media a lot ● The video the teachers made will be on the Grayhawk PTO YouTube page ● Reach out to Shannon if you have anything for her to post or share |
| <p>Erin Jackson (roomparent@grayhawkpto.com) VP Room Parent Coordinator</p> | <ul style="list-style-type: none"> ● Teacher Appreciation <ul style="list-style-type: none"> ○ Still planning to show appreciation for our teachers from afar. ○ Idea brought up to use social media and tagging Grayhawk PTO. People can post kids holding signs, etc. A way of showing that parents appreciate teachers now that we are no in their role. ○ After removing the other things planned, we have \$75-\$80 for full-time teachers and \$35 for part time employees ○ Wondering if there could be a drop off day where people could leave gifts for teachers. <ul style="list-style-type: none"> ■ Mrs. Romm concerned that there are so many teachers being extremely careful due to compromised immune systems so |

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| | <p>this might not be something they would want</p> <ul style="list-style-type: none"> ■ Jen I. brought up the idea of suggesting parents could send electronic gift cards. ○ Susan wondered if there is a way to do something each day. <ul style="list-style-type: none"> ■ Erin is going to ask room parents to find a way to reach out to teachers each day. <ul style="list-style-type: none"> ● Room parents will get some guidance and suggestions from Erin but they can do what they are comfortable with and can use their discretion. ● Asking room parents to do something at least 1-2 times in the week. |
| <p>Jen Izenstark (upc@grayhawkpto.com) VP UPC Rep and Yearbook</p> | <ul style="list-style-type: none"> ● The UPC website has a lot of great resources ● They are working on a webinar about Homeschool Climate. It is not done yet but will be posting it soon. ● We need to do a yearbook push now-numbers are down but people often buy them at the last minute <ul style="list-style-type: none"> ○ We will continue pushing on social media ○ If you have already purchased a yearbook you need to go in and change your address so they will send it to you vs. the school. Instructions for this are on the PTO Website ○ After the April 17th deadline there is no going back and no way to get a yearbook. |
| <p>Christy Guemple (christy.guemple@gmail.com) Kindergarten Liaison</p> | <ul style="list-style-type: none"> ● Kindergarten: The three teachers have been meeting...they'd love feedback about online schooling. They are meeting about Hero's Day as well...looking at the possibility of doing a virtual Hero's Day and making a video. ● Mother-Son-Bowling: Canceled it for spring and will be getting our deposit back. Question brought up about doing it in the fall. General consensus is we have a lot going on in the fall so best to just keep it in the spring. |
| <p>Additional Business</p> | <ul style="list-style-type: none"> ● Tricia wondering if anyone has questions about next year's proposed budget. Nobody had any questions. She said it is posted on the Grayhawk PTO website so if you have any questions you can email her. |

Attendees: Gretchen Hanna, Jen Izenstark, Elise Sparks, Mark Eisenhut, Tricia Owen, Susan Matura, Shannon Christie, Kristin Klecka, Abby Nguyen, Michelle Pavlik, Randy Schoenfeld, Tina McFarland, Erin Jackson, Christy Guemple, Kelly Romm, Carissa Stewart, Dorothy Jokerst, Madison Beedy, Mandy Chapin-Johnson, Shannon Christie, Lindsay Wing

Upcoming Events:

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| April 6 | PTO Meeting |
| May 4-8 | Teacher Appreciation Week |
| May 4-15 | Virtual Book Fair |
| May 14 | PTO Meeting |
| May 21 | Last Day of School |