



PTO Executive Meeting Minutes
April 15, 2019
9:00 a.m.

Kristin Klecka made a motion to dispense with reading of February 2019 PTO minutes since they were previously emailed, Jenn Wood seconded the motion. Unanimous vote to approve the minutes as written.

| Speaker | Subject |
|---|--|
| Jenn Wood jennifer@jennwood.com Vice President | <ul style="list-style-type: none"> ● Please email or call Jenn if you are planning to use the perforator, popcorn, and/or snow cone machine. |
| Kristin Klecka kristinklecka@yahoo.com Secretary | <ul style="list-style-type: none"> ● Recent calendar updates: <ul style="list-style-type: none"> ○ Teacher Appreciation Week 4/29-5/3 ○ Ballots due April 23 ○ Night in Our Museum 5/2 |
| Jen Gorecki j.gorecki@cox.net Treasurer | <ul style="list-style-type: none"> ● In March: <ul style="list-style-type: none"> ○ Mother-Son Bowling made a little money ○ Don't have final numbers for the golf tournament yet ● Discussion about spending in field trip and core knowledge area ● Question brought up about sponsorship showing up in each events area. Would be nice for even leaders to see the sponsorship money they have brought in for their event specifically. ● "Fry's Cashback" will be adjusted to show all the other cashback programs (i.e. Amazon Smiles, Box Tops, etc.) ● Proposed Budget: <ul style="list-style-type: none"> ○ Will be posted online and will be voted on with ballot ○ New student program needed to be added (\$300-\$350) ○ Classroom enhancements and field trip funds broken down to see how money is being spent <ul style="list-style-type: none"> ■ Shifted funding around and listed "Grade Level PTO Sponsored Programs," |

| | |
|--|--|
| | <p style="text-align: center;">“Classroom Funds,” and “Staff Development and Appreciation”</p> <ul style="list-style-type: none"> ○ Did not account for any profits on our community events ○ Biggest revenue builders: <ul style="list-style-type: none"> ■ Lynx Laps ■ Community Sponsorship ■ Fall Fest ○ Discussion about “Grade Level Sponsored Programs” because some listed items are free. This area will be adjusted and reworded. ○ Need to help the teachers because it is confusing to them when marking their receipts. Need to create a new reimbursement form specifically for them so it is clear. ○ Further discussion about the budget after the meeting for anyone interested. ○ See attached budget for additional information |
| <p>Tricia Owen (triciaLowen@yahoo.com) Room Parent Treasurer</p> | <ul style="list-style-type: none"> ● End of the year coming so hand in your receipts ASAP <ul style="list-style-type: none"> ○ Try to get receipts in by the last week of school or put your address down. |
| <p>Mark Eisenhut (mark_eisenhut@yahoo.com) VP Dad’s Club</p> | <ul style="list-style-type: none"> ● Dad’s & Donuts will be Tuesday, May 7 and Thursday, May 9. ● These are great days to volunteer! |
| <p>Shannon Christie (shannon.christie@cox.net) VP Events</p> | <ul style="list-style-type: none"> ● Golf tournament was a lot of fun! There wasn’t a huge turnout but it was a great event! |
| <p>Lindsay Wing (lindsaywing1@hotmail.com) VP Room Parent Coordinator</p> | <ul style="list-style-type: none"> ● Teacher Appreciation Week is coming! (April 29-May 3) <ul style="list-style-type: none"> ○ Room Parents already have their responsibilities <ul style="list-style-type: none"> ■ Monday: Morning beverage (parent) and wear teacher's favorite color ■ Tuesday: Lunch (parent) ■ Wednesday: Morning beverage (parent) and student bring in card. Lunch provided by PTO ■ Thursday: Lunch (parent) ■ Friday: Morning beverage (parent) and class gift presented ○ The Cart of Happiness will be going around on Monday and then the items will be left in the lounge for the teachers all week. |

| | |
|---|--|
| | <ul style="list-style-type: none"> ○ There will be a raffle everyday ○ On Friday the teachers will receive their gift from the PTO (Amazon gift card) |
| Jen Izenstark jenizenstark@gmail.com VP UPC Rep | <ul style="list-style-type: none"> ● Next UPC meeting is Wednesday, April 17th. The speaker (at 10:15) will be from “Common Sense Media” which is a social media specialist. ● In May Dr. Lee will be closing out and the new superintendent will be there. ● May 13th, from 3-6 there will be a retirement party for Dr. Lee at Horizon High School |
| Lori Eby johnandlorieby@yahoo.com Art Masterpiece & Friday Treats | <ul style="list-style-type: none"> ● Art Masterpiece: A big thank you to all coordinators and helpers from last month <ul style="list-style-type: none"> ○ Natalie Castaneda is the new Art Masterpiece coordinator! ○ Wondering who of the current grade level coordinators will be willing to continue on next year. ● Friday Treats: Need someone who is willing to do this next year ● Fall Fest: Need someone who is willing to do this next year. |
| Susan Matura susanmaturapto@gmail.com VP Communications | <ul style="list-style-type: none"> ● Election info will go up live tomorrow ● Harkins tickets will be sent home this week |
| Gretchen Hanna and Madison Beedy gretchen.bruemmer@gmail.com , madisonbeedy@gmail.com Night in Our Museum | <ul style="list-style-type: none"> ● Invitations for Night in Our Museum went out so please pass them around to neighbors, friends, etc. This is a community event so please involve the community! ● Will need a lot of volunteers. A sign-up genius will be coming out. ● There will be swag bags for the kids so they can carry all of their projects ● Hopeful that a network will come out to cover the event. |
| Dorothy Jokerst dorothyjokerst@yahoo.com PTO Survey | <ul style="list-style-type: none"> ● We got responses from 90+ people <ul style="list-style-type: none"> ○ 51% are not interested in helping ○ 18% are interested in getting involved ○ People say that what prevents them from being involved is that it is exclusive and there is no childcare ○ Favorite Events: Fall Fest and Lynx Laps ○ 58% not interested in a Parent’s Night Out ○ Next projects: Outdoor classroom and garden |

Attendees: Melody Jones, Dorothy Jokerst, Madison Beedy, Susan Matura, Jenn Wood, Tricia Owen, Mark Eisenhut, Tina Kraus, Gretchen Hanna, Lindsay Wing, Debbie Peterson, Kristin Klecka, Michelle Pavlik, Laurel Hamilton, Lori Eby, Shannon Christie, Christina Rathbun, Catherine Leshinski, Carla Laustsen, Jen Gorecki, Erin Jackson, Tina McFarland, Abby Nguyen, Mandy Chapin, Elise Sparks, Penelope Plache.

Upcoming Events:

April 17: UPC Meeting
April 19: No School
April 23: PTO Ballots Due
April 24: Spring Choir Concert
April 29-May 3: Teacher Appreciation Week
May 1: Box Tops Due
May 6-8: 5th Grade Field Trip Chapel Rock
May 6-10: Book Fair
May 7 & 9: Dads and Donuts
May 10: Kindergarten Heroes Day
May 13: PTO Meeting
May 13: Dr. Lee Retirement Party
May 13: Band Spring Concert
May 14: Strings Spring Concert
May 15: UPC Meeting
May 15: Talent Show
May 21: Water Day
May 23: Lynx/Bounding Assemblies
May 23: Early Release
May 23: Last Day of School