

Date	September 19, 2019
Time	9am-10:00am
Location	Grayhawk Elementary Room 402
Topics	Updates from Chairs and Executive Board



To Prepare for this meeting, please:

- Be prepared to share updates on PTO items you are working on. All Committee Chairs with upcoming events, Executive Chairs, and Executive Board are expected to update.
- Please keep to the time you stated you would take.

**Purpose of the Grayhawk PTO**

- The purpose of the PTO is to
- Support and enhance the educational experience at Grayhawk Elementary
  - To cultivate a closer connection between school and home through parent involvement
  - To improve the overall environment of Grayhawk Elementary through volunteer and monetary support

**Meeting Agenda**

Time	Speaker	Topic
	<b>General Meeting</b>	
5 minutes	Mrs. Pavlik, Principal	Principal's Report
5 minutes	Tina McFarland, Vice President	Bylaws Review (including supplemental procedures) <ul style="list-style-type: none"> <li>• Bylaws vote by all members (note: supplemental procedures will be voted by Executive Board)</li> </ul> Community Sponsor update (Kim's delegate)
	<b>Executive Meeting</b>	
5 minutes	Mark Eisenhut, President	President's Report
2 minutes	Tina McFarland, Vice President	Bylaws <ul style="list-style-type: none"> <li>• Request executive board vote on supplemental procedures to Bylaws reviewed earlier</li> <li>• Updates on PTO positions (filled and still open)</li> </ul>
2 minutes	Tricia Owen, Treasurer	Budget Update <ul style="list-style-type: none"> <li>• Report thru August</li> </ul>

5 minutes	Shannon Christie, VP Communications	<ul style="list-style-type: none"> <li>● Grayhawk Flight inclusion and new board position</li> <li>● Membership Toolkit Update</li> <li>● Review updated Communications Procedures</li> </ul>
2 minutes	Erin Jackson, VP Room Parent Coordinator	Update
1 minute	Mandy Chapin, Room Parent Treasurer	Update
18 minutes	Madison Beedy, VP School Programs	<ul style="list-style-type: none"> <li>● VP Summary and open event chair (1 minute)</li> <li>● Bingo Night –Casey (5 minutes) <ul style="list-style-type: none"> <li>○ Event Debrief</li> </ul> </li> <li>● Bunco – Jen (1 minute)</li> <li>● Book Fair – Mandy (1 minute)</li> <li>● Walk to School Day – Gretchen (1 minute)</li> <li>● Fall Fest – Carissa and Sarah (3 minutes)</li> <li>● Heroes Day – Laurel Hamilton (1 minute)</li> <li>● Lynx Laps – Elise (5 minutes)</li> </ul>
3 minutes	Carla Lausten, VP Hospitality	<ul style="list-style-type: none"> <li>● VP update <ul style="list-style-type: none"> <li>○ Friday Treats - open</li> </ul> </li> <li>● Dining Out Update - Casey</li> </ul>
1 minute	Teacher Rep, Kelly Romm	Update
3 minutes	Jen Izenstark, UPC Rep	Update
1 minute	Randy Schoenfeld, VP Dad's Club	Update
2 minutes	Dorothy Jokerst, Volunteer Coordinator	Update
		Additional Business

### Upcoming Events:

September 16-20 Book Fair  
September 18-19 Dads & Donuts  
September 24-25 Vision and Hearing Screening  
September 25 Box Top Collection  
September 25 Lunch with Dad  
September 25 Dine for Donations-Lou Malnati's Pizzeria  
September 30 No School

September 30	First Yearbook Deadline
October 2	Walk to School Day
October 2	Dine for Donations-Chic Fil A
October 4	Fall Festival
October 9-11	No School
October 14	PTO Meeting
October 15	Catalina Parent Meeting
October 16	UPC Meeting
October 21	Bunco Night: First-Third
October 22	Early Release
October 22	Lynx and Bounding Assembly
October 22	Dine for Donations-Sky Zone
October 23	Picture Retakes
October 28-	
November 1	Conference Week
October 30	Early Release
October 31	Early Release
October 31	Book Character Day